FACC MEETING
November 25, 2014

MINUTES

PRESENT: Dr. Mark Nook, Dr. Mark Pagano, Dr. Keith Edgerton, Dr. Tony Hecimovic, Dr. Susan Gilbertz, Mr. Michael Campbell, Ms. Terrie Iverson

Minutes: Recorded by Connie Nelson, Administrative Associate in the Provost Office

Agenda Review Item:

1. Minutes from October 14, 2014.

Agenda Item 2. Continuing Issues: None Discussed during the meeting.

Agenda Item 3. New Issues/Business before the FACC: (In reverse order from Agenda)

F. Budget Communication: On December 9th the UBC will be given the current estimate of the 2015-16 budget situation. The faculty announcement will be sent out the previous day. Dr. Nook doesn't expect a solution until March, 2015. A campus forum will be scheduled before everyone leaves in December. Investments in the student's success will be the focus. Enrollment for the last four years is down 16%. All areas are working on investment prioritization and budget reduction scenarios. For this AY, we are at 90% of the enrollment that was predicted. Dr. Barber has done an enrollment projection to help set the enrollment reserve to cover any possible unexpected expenses.

D. Dual Enrollment Initiative: 57 students are enrolled for Fall 2014. Incentives are needed to attract better faculty participation. Stipends for faculty mentoring high school teachers were discussed. The FACC proposed a $500 stipend that would be implemented for Fall 2014 and Spring 2015. Mileage can also be paid when traveling to other institutions outside the Billings area. A memo containing the language will be drawn up for both campuses. Kelly Pagano has the name of the faculty members that taught courses this fall. City College has some too. A more permanent MOU for both unions will be prepared.

A: Change on Faculty Payroll Disbursement: Payroll disbursements went from 26 to 27 per year. Dr. Don Larsen did an analysis which seemed to indicate faculty may be losing cash flow under this disbursement plan. Health insurance premiums and other deductions maybe impacted as well. Tony asked Don to come to today's meeting but he couldn't make it. He will be invited for the December 17th meeting to share his data analysis. A scenario for 2 different staff members will be given to payroll to run that will demonstrate how the payroll disbursement, insurance premiums and other deductions will work. A payroll member will be invited to present this to the group.

Agenda Item 4. FACC Issues/Business Completed (For the Record):

- FACC Website is up and running, with summary minutes from the past 2 meetings are posted.

Adjourned 5:00 p.m.

Next Meeting: December 17th @ 1:00-3:00 p.m.
in McMullen 305