

Procedure Number: 111.2

Procedure: Limits of Authority and Relationships With Other Agencies

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Approved by: Scott Forshee, Chief of Police

PROCEDURE:

I. Limits of Authority:

- A. The Department will perform all duties and responsibilities in accordance with State Laws and City Ordinances.
- B. Officers receive their Oath of Office through Billings Municipal Court. Officers are afforded city wide jurisdiction pursuant to an established MOU between MSU Billings and the City of Billings.
- C. Authority vested in sworn agency personnel:
 - 1. Each officer of the Department is charged with the duty of enforcing the laws of:
 - a. The United States of America.
 - b. The State of Montana.
 - c. And the ordinances and regulations of the City of Billings.
 - 2. Each officer is a representative of the Chief of Police, the Department, the university, the City of Billings, and will operate within the laws, ordinances, regulations, and the policy of this Department to enforce the law.
- D. Use of Discretion:
 - 1. Officers will use judgment such that a reasonable person in similar circumstances would judge that the proper action was taken.
 - 2. Officers will use discretion consistent with the laws that they are charged to enforce.
 - 3. The guidelines of discretion are in the laws of the State, Ordinances of the City, and the policies of this Department.

II. Relationships with Other Agencies:

- A. The Department maintains a close working relationship with other law enforcement agencies and makes available to them information concerning techniques and procedures developed or used by the Department.
- B. The Department will maintain a cooperative exchange of information with other agencies to enhance:
 - 1. The arrest and return of fugitives;
 - 2. The exchange of information in criminal investigations;
 - 3. The establishment of joint plans for dealing with criminal conduct and traffic operations; and

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4. The sharing of statistical and support services.
- C. This liaison provides:
1. Feedback from the court to the Department of any investigative error or courtroom error;
 2. For greater understanding by prosecution of law enforcement problems;
 3. Useful information to probation and parole agencies about law enforcement problems; and
 4. Maintains a communication flow with correctional agencies.
- D. Generally, the Chief of Police will assign supervisory staff to liaison with the following agencies, and meet or communicate with them on an as needed basis;
1. Airport Police
 2. City/County Communications
 3. County Attorney
 4. Court Services
 5. Billings Police Department
 6. Federal Enforcement Agencies
 7. Fire and Emergency Medical Services
 8. District Court Municipal Court
 9. Juvenile court
 10. Laurel Police Department
 11. Montana Highway Patrol
 12. Municipal Court Prosecuting Attorney
 13. Probation & Parole
 14. State Criminal Investigation
 15. Traffic Control Board
 16. Victim Assistance Efforts
 17. Yellowstone County Sheriff's Office and
 18. All other agencies not listed.

III. Other Agencies Lawfully Operating within the City of Billings: The Department will assist all other law enforcement agencies in the performance of their lawful duties when they are conducting operations within the jurisdiction of the University Police Department.