

MONTANA STATE UNIVERSITY BILLINGS

UPD Form #107.9.2

Weapon Contract & Receipt

Revised 03/01/17

CAD Number	Report Number	Armory Locker Number(s)						Date/Time

CONTRACT

1. Only the owner of a weapon may check it in or out. The owner must provide valid government issued photo identification to check a weapon in or out of the armory.
2. Weapons will only be checked in or out through a Montana State University Billings Police Officer. It is understood that Police Officers will give priority to calls for service and emergencies. Persons checking weapons in or out may be subject to waiting for an officer to become available.
3. Firearms will not be accepted unless they are unloaded. Any loaded firearm brought to the University Police office will result in disciplinary actions through the student code of conduct.
4. All firearms must be enclosed inside a proper case, or range bag so the firearm is completely obscured when taken to or from the armory.
5. Weapons may be checked in or out 24 hours a day. Weapons may be checked in or out after business hours (8:00 A.M. to 4:30 P.M. Monday through Friday), or weekends and holidays if arrangements are made by calling University Police at 657-2147. Officers will attempt to accommodate after-hours requests on a priority call basis.
6. The armory is only available to students who pay student fees and are in good standing with the university.
7. Only MSU Billings Police Officers are allowed access to the armory. Handling of weapons is only allowed by University Police Officers.
8. If the weapon is being removed permanently from the armory, the owner must inform the Officer.
9. The MSU Billings Police Department is not responsible for any damage or change in conditions to the weapons and accessories. It is the owners responsibility to notify the Police Officer, at the time of check in, of any change in condition or damage that occurred to the weapon while it was checked out.
10. Weapons will not be released to individuals who, by the Police Officer's judgement, appear to be under the influence of mind altering substances, or those who the Officer believes may be a threat to themselves or others.
11. Without an extension granted by the Chief of University Police, any weapons left in storage longer than one year will be subject to removal through the University Police Lost or Found Property procedures. After one year and ninety days, any weapons left in storage will be submitted to the State of Montana Crime Lab for destruction/disposal.
12. **NO WEAPONS OR AMMUNITION ARE ALLOWED IN THE RESIDENCE HALLS FOR ANY REASON.**
13. Weapons may not be cleaned or maintained on Montana State University Billings campus property.
14. No ammunition will be allowed in the armory.

I have read, understand, and agree to obey the aforementioned rules and policies of the Montana State University Billings Police Department's Weapons Storage Contract. Failure to adhere to this firearm policy or contract will result in forfeiting the ability to use the armory, along with student conduct code violations and/or criminal charges being filed against me.

Firearm Transfer Statement:

I _____, a resident of the State of _____, transfer custody of the firearm(s) described on page two of this document swear or affirm that the information I have provided is true and correct to the best of my knowledge and belief.

I certify that I am not prohibited by any Federal, State or local laws from possessing or owning firearms. I certify the firearm(s) listed are legal, that I am the legal owner and or agent of these/this firearm(s) and authorize transfer to Montana State University Billings Police.

Owner's Signature	Date/Time	Officer's Signature	Date/Time

RECEIPT
CAD NUMBER:
REPORT NUMBER:

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1	<input type="checkbox"/> Firearm <input type="checkbox"/> Knife <input type="checkbox"/> Bow <input type="checkbox"/> Other <input type="checkbox"/> Air Rifle <input type="checkbox"/> Air Pistol <input type="text"/> Locker Number										
	Firearm Type <input type="checkbox"/> Shotgun <input type="checkbox"/> Rifle <input type="checkbox"/> Pistol <input type="checkbox"/> Revolver <input type="checkbox"/> Other (Specify):										
	Category <input type="checkbox"/> Pump Action <input type="checkbox"/> Lever Action <input type="checkbox"/> Bolt Action <input type="checkbox"/> Semi-auto <input type="checkbox"/> Single Shot <input type="checkbox"/> Automatic										
	Manufacturer				Model		Cal./Ga.				
	Serial #			Optics		Finish		BBL ___ in.			
	Condition <input type="checkbox"/> New <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Comments:										
2	<input type="checkbox"/> Firearm <input type="checkbox"/> Knife <input type="checkbox"/> Bow <input type="checkbox"/> Other <input type="checkbox"/> Air Rifle <input type="checkbox"/> Air Pistol <input type="text"/> Locker Number										
	Firearm Type <input type="checkbox"/> Shotgun <input type="checkbox"/> Rifle <input type="checkbox"/> Pistol <input type="checkbox"/> Revolver <input type="checkbox"/> Other (Specify):										
	Category <input type="checkbox"/> Pump Action <input type="checkbox"/> Lever Action <input type="checkbox"/> Bolt Action <input type="checkbox"/> Semi-auto <input type="checkbox"/> Single Shot <input type="checkbox"/> Automatic										
	Manufacturer				Model		Cal./Ga.				
	Serial #			Optics		Finish		BBL ___ in.			
	Condition <input type="checkbox"/> New <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Comments:										
3	<input type="checkbox"/> Firearm <input type="checkbox"/> Knife <input type="checkbox"/> Bow <input type="checkbox"/> Other <input type="checkbox"/> Air Rifle <input type="checkbox"/> Air Pistol <input type="text"/> Locker Number										
	Firearm Type <input type="checkbox"/> Shotgun <input type="checkbox"/> Rifle <input type="checkbox"/> Pistol <input type="checkbox"/> Revolver <input type="checkbox"/> Other (Specify):										
	Category <input type="checkbox"/> Pump Action <input type="checkbox"/> Lever Action <input type="checkbox"/> Bolt Action <input type="checkbox"/> Semi-auto <input type="checkbox"/> Single Shot <input type="checkbox"/> Automatic										
	Manufacturer				Model		Cal./Ga.				
	Serial #			Optics		Finish		BBL ___ in.			
	Condition <input type="checkbox"/> New <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Comments:										
4	<input type="checkbox"/> Firearm <input type="checkbox"/> Knife <input type="checkbox"/> Bow <input type="checkbox"/> Other <input type="checkbox"/> Air Rifle <input type="checkbox"/> Air Pistol <input type="text"/> Locker Number										
	Firearm Type <input type="checkbox"/> Shotgun <input type="checkbox"/> Rifle <input type="checkbox"/> Pistol <input type="checkbox"/> Revolver <input type="checkbox"/> Other (Specify):										
	Category <input type="checkbox"/> Pump Action <input type="checkbox"/> Lever Action <input type="checkbox"/> Bolt Action <input type="checkbox"/> Semi-auto <input type="checkbox"/> Single Shot <input type="checkbox"/> Automatic										
	Manufacturer				Model		Cal./Ga.				
	Serial #			Optics		Finish		BBL ___ in.			
	Condition <input type="checkbox"/> New <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Comments:										
5	<input type="checkbox"/> Firearm <input type="checkbox"/> Knife <input type="checkbox"/> Bow <input type="checkbox"/> Other <input type="checkbox"/> Air Rifle <input type="checkbox"/> Air Pistol <input type="text"/> Locker Number										
	Firearm Type <input type="checkbox"/> Shotgun <input type="checkbox"/> Rifle <input type="checkbox"/> Pistol <input type="checkbox"/> Revolver <input type="checkbox"/> Other (Specify):										
	Category <input type="checkbox"/> Pump Action <input type="checkbox"/> Lever Action <input type="checkbox"/> Bolt Action <input type="checkbox"/> Semi-auto <input type="checkbox"/> Single Shot <input type="checkbox"/> Automatic										
	Manufacturer				Model		Cal./Ga.				
	Serial #			Optics		Finish		BBL ___ in.			
	Condition <input type="checkbox"/> New <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Comments:										
6	<input type="checkbox"/> Firearm <input type="checkbox"/> Knife <input type="checkbox"/> Bow <input type="checkbox"/> Other <input type="checkbox"/> Air Rifle <input type="checkbox"/> Air Pistol <input type="text"/> Locker Number										
	Firearm Type <input type="checkbox"/> Shotgun <input type="checkbox"/> Rifle <input type="checkbox"/> Pistol <input type="checkbox"/> Revolver <input type="checkbox"/> Other (Specify):										
	Category <input type="checkbox"/> Pump Action <input type="checkbox"/> Lever Action <input type="checkbox"/> Bolt Action <input type="checkbox"/> Semi-auto <input type="checkbox"/> Single Shot <input type="checkbox"/> Automatic										
	Manufacturer				Model		Cal./Ga.				
	Serial #			Optics		Finish		BBL ___ in.			
	Condition <input type="checkbox"/> New <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Comments:										
7	<input type="checkbox"/> Firearm <input type="checkbox"/> Knife <input type="checkbox"/> Bow <input type="checkbox"/> Other <input type="checkbox"/> Air Rifle <input type="checkbox"/> Air Pistol <input type="text"/> Locker Number										
	Firearm Type <input type="checkbox"/> Shotgun <input type="checkbox"/> Rifle <input type="checkbox"/> Pistol <input type="checkbox"/> Revolver <input type="checkbox"/> Other (Specify):										
	Category <input type="checkbox"/> Pump Action <input type="checkbox"/> Lever Action <input type="checkbox"/> Bolt Action <input type="checkbox"/> Semi-auto <input type="checkbox"/> Single Shot <input type="checkbox"/> Automatic										
	Manufacturer				Model		Cal./Ga.				
	Serial #			Optics		Finish		BBL ___ in.			
	Condition <input type="checkbox"/> New <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Comments:										
Owner's Signature					Date/Time		Officer's Signature			Date/Time	

Officer's Comments**CAD NUMBER:****REPORT NUMBER:**

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