

# MASTER OF HEALTH ADMINISTRATION



# MSU BILLINGS

## Program Mission

The mission of the Master of Health Administration program is to provide the knowledge and skills required for leaders in health services management and administration with a focus on rural-frontier healthcare delivery. Primarily designed for working professionals, the MHA is appropriate for clinicians, mid-level managers, and others who desire to enter and advance in this growing field.

## Careers: What can you do with a degree in Health Administration?

**Health Services Management positions in many settings, including:**

- Hospitals
- Medical Group Practices
- Physician Practices
- Clinics
- Long-term Care
- Health Insurance Organizations
- Public Health Departments
- Mental Health Organizations
- Human Resources
- Patient Care Services
- Nursing Management
- HealthCare Associations
- Human Resource Departments
- Consulting Firms
- Skilled Nursing Facilities

Many of our recent graduates responded to a Graduate Data survey taken 9 months after graduation. Of the 14 MHA graduates who did respond to the survey, 92% are employed in their field. They reported an average salary of \$78,583.

## Admission Criteria and Application Procedure

**1. Two copies of official transcripts from all previous undergraduate and graduate institutions to verify:**

- a. Graduation from an accredited institution,
- b. Undergraduate GPA of at least 3.0 in the last 64 semester (96 quarter) hours (based on a 4 point scale),
- c. Graduate GPA of at least 3.00

**2. Completion of the GMAT or the GRE with scores submitted to the Office of Graduate Studies**

**3. A professional resume.**

**4. A letter of application** which introduces the applicant, outlines the applicant's educational and career goals, and articulates how completion of the MHA will contribute to those goals.

**5. Three written recommendations** (includes the completed Recommendation Form and a letter) from individuals who provide an evaluation of the applicant's potential as a graduate student, professional abilities, potential for success in a health administration career, commitment to service, and motivation to excel. These can be professional and/or academic recommendations.

Total minimum credits required for degree: **49-52**

Online classes: **Classes are almost entirely online, with one onsite professional seminar each semester**

Program length (approximate): **The program may be completed in 20 months.**

## Student Learning Outcomes

The Master of Health Administration program curriculum develops students' competencies in:

- Communications and Interpersonal Effectiveness
- Critical Thinking, Analysis, and Problem Solving
- Management and Leadership
- Professionalism and Ethics

## Financial Aid, Scholarships, and Assistantships

Graduate students who wish to apply for financial assistance must be enrolled in a graduate program for at least 6 credits for half-time aid or 9 credits for full-time aid. Non-degree graduate students are not eligible for financial aid. To apply for financial aid, a student must complete the (FAFSA) application. March 1 is the priority deadline. There are loans, graduate assistantships, partial tuition credits, and scholarships available. Please see our website for further information: [www.msubillings.edu/grad/](http://www.msubillings.edu/grad/)

### Campus Tuition

Course Credit	Resident	Non-Resident
3	1,011.92	2,606.78
6	1,768.54	4,985.26
9	2,718.36	7,502.94
12 & Up	3,435.48	9,814.92

### Online Tuition

Course Credit	Resident	Non-Resident
3	937.92	1,632.84
6	1,685.04	3,074.88
9	2,521.36	4,606.12
12 & Up	3,238.48	6,018.16

**Tuition is subject to change by the Board of Regents of Higher Education.**

**\*MHA students have additional fees.**

## Contact Us

Please contact the Office of Graduate Studies for information about programs, admission requirements, application forms, graduate assistantships, and other scholarship information. We look forward to visiting with you.

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## Program Structure

Courses	Credits
<b><u>I. Fall Semester I</u></b>	
HADM 601 Professional Seminar I.....	1
HADM 610 HealthCare Systems (a).....	2
HADM 608 Statistics for Health Care Administration (a).....	2
HADM 605 Evidence Based Management Research & Evaluation Methods (b) .....	3
HADM 615 Managerial Accounting and Budgeting (b) .....	3
<b><u>II. Spring Semester I</u></b>	
HADM 602 Professional Seminar II.....	1
HADM 625 Healthcare Finance and Reimbursement (a) .....	3
HADM 640 Managerial Epidemiology and Population Health (a).....	3
HADM 632 Healthcare Economics (b).....	2
HADM 620 Health Operations Methods (b).....	2
<b><u>III. Summer Session</u></b>	
HADM 622 Health Quality Techniques (b) .....	2
HADM 687 Healthcare Marketing and Strategy (b).....	3
HADM 675 Healthcare Human Resources (b).....	2
<b><u>IV. Fall Semester II</u></b>	
HADM 603 Professional Seminar III.....	1
HADM 645 Rural-Frontier HealthCare Management (a).....	2
HADM 607 Health Informatics & Information Systems (b).....	3
HADM 697 Capstone (two semesters 3 credits each) (full semester).....	3
<b><u>V. Spring Semester II</u></b>	
HADM 604 Professional Seminar IV.....	1
HADM 635 Health Law (a) .....	3
HADM 612 Health Policy (b) .....	3
HADM 697 Capstone (two semesters 3 credits each) (full semester).....	3
<b>Total minimum credits required for degree .....</b>	<b>48</b>
*HADM 696 Internship (a-b).....	3
<b>Total minimum credits including internship.....</b>	<b>51</b>

(a)First half of the semester

(b)Second half of the semester

\*HADM 696 Internship is required of MHA students who do not have a background in healthcare management

### MSU Billings Office of Graduate Studies

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