Faculty Guide for Face Coverings in the Classroom

1. Faculty Communication Expectations
   - Incorporate boilerplate language into syllabus
   - Explain the face covering policy each day the first week of classes
   - Refer students who refuse to comply to Disability Support Services (x2283) and/or Dean of Students (x1660)

2. Non-Compliance
   - Verbally remind students of the policy Request face coverings moving forward
   - If continued non-compliance, request student to leave the class
   - If student refuses to leave, option to dismiss the class
   - If student becomes aggressive or hostile, call UPD (x2147) for assistance in removal from class

3. After Incident Protocol
   - Faculty must report a statement of facts through the Dean of Students incident form and inform their Dept Head
   - Dean of Students and Dept. Head to consult on addressing student behavior
   - Dean of Students to bring charges under Code of Conduct as appropriate

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