

**Community Library Committee**  
Meeting Minutes October 16, 2008  
Health Sciences Building

**Present:** John Cech, Bill Cochran, Bruce Putnam, Lloyd Mickelson, Eakle Barfield, Peggie Gaghan, Brent Roberts, Jane Howell

**Not present:** Rita Kratky, Suzanne Reymer, Bruce McCandless

1. The meeting was called to order at 11:30 pm.
2. The minutes from the September 25, 2008 meeting were approved until it was discovered that page 2 was missing. We'll approve at next meeting.
3. **Community 7** (Lynn Turner Fitzgerald) – Lynn was a guest and presented the idea of partnering with the Library, MSUB or SD#2 in regards to establishing a new studio (see attached).
4. **City Update** (Bill Cochran) – Several meetings were scheduled for the 21<sup>st</sup> of October. At 9 AM the Chancellor and City Manager were to meet and discuss funding options; at 11:30 AM a Special Board meeting was to be held to finalize recommendations for the City's CIP (due Friday) and at 1:30 PM we would present an update to the University's Cabinet. The City Council's presentation was moved from the 20<sup>th</sup> of October to the 3<sup>rd</sup> of November.
5. **University Update** (Eakle Barfield) – The majority of the meeting was spent reviewing the upcoming presentations for the City Council and the Cabinet (attached).

**6. Subcommittee Reports**

**Facilities** – On October 7<sup>th</sup>, the A&E Division in Helena requested qualified firms respond by October 30<sup>th</sup> expressing their interest in being considered for interviews for our Planning Study

**Funding** – Given the present economic conditions, bonding remains somewhat tenuous and that there are no guarantees irrespective of any funding avenues we take. The Subcommittee needs a role charge.

**Governance** – Memorandum of Agreement was finalized. It was recommended that two subsequent MOU's be developed, one dealing with the construction project and a separate one for operations.

**Planning** – They have developed a Mission Statement and made several site visits. A Case Statement remains to be done along with a facilities needs assessment and public information coordinator.

**Policies** – Met August 26<sup>th</sup> to initiate discussion among the two staffs on the concepts of use and space.

7. **Next meeting:** – November 20<sup>th</sup> at 11:30 am at Parmly Billings Library

Submitted by Eakle Barfield, November 7, 2008