

Joint Library Project Committee
Meeting Minutes: 6 December 2007

Present: Eakle Barfield, John Cech, Bill Cochran, Jane Howell, Valerie Martinez, Lloyd Mickelson, Brent Roberts, Suzanne Reymer

Not Present: Bruce McCandless, Peggie Gaghen, Rita Kratky

Meeting was held at College of Technology B009 and called to order at 11:30 AM by Eakle Barfield.

Minutes of November 1 meeting were reviewed and approved.

Siting: Eakle reported on a meeting from 12/5/07 between himself, Bill, Tina and Ron to discuss library siting. Meeting participants agreed that any remaining difference over the proposed sites appeared to be reconcilable. Lloyd reported that that was also the impression he got from talking with Bill. Campus plans and an animated pass through campus were used to show that the library would have both visibility and adjacent parking available. Eakle wanted to remind committee members that part of the contribution of the university to the project was the land for building and parking. Different sites have different value. Eakle will present this information to the Parmly Billings library board at their December 13 meeting.

Bill talked about when to submit CIP for city budget. There is a possibility of submitting for 2009 but that would be out of sync with the university's 2010 schedule. The library needs the enthusiastic support of city council as well as board and university. We need to have all the answers in a very short time. Moving to a 2010 schedule would give more time to get good answers.

A motion was made and passed to move forward with conceptual planning.

Governance Subcommittee – John Cech

The Governance subcommittee will be meeting on Monday, December 17. All members have responded.

Draft mission statement – Jane Howell, Bill Cochran

Jane and Bill met to come up with a draft mission statement for the project. It was based on the existing mission statements of the Parmly Billings and MSU Billings libraries. They also drew upon the mission statements of other existing joint use facilities. One example cited core values that may be useful when deciding upon budget and staffing. John provided the result of a SWOT analysis that was just completed the day before. The Desired State wording from the document is a kind of mission statement that might be integrated into the draft. The mission statement was intended to be inviting. Gaps will be filled in with procedures and guidelines. There were suggestions made to broaden the scope somewhat with additional references to the public, community, families. It's expected that there will be some PR problems in encouraging the public to make use of what may be perceived as a college facility. Every effort should be made to counter that perception.

Next meeting – Thursday, January 17 at 11:30 AM in the new building – HST Conference Room 1. Focus will be on reports from subcommittees as their work progresses.