

JOINT LIBRARY PROJECT COMMITTEE

Meeting Minutes: 30 August 2007

Present: Eakle Barfield, Bill Cochran, Bruce McCandless, Suzanne Reymer, Jane Howell, John Cech, Val Martinez, Lloyd Mickelson, Brent Roberts, Peggy Gaghen

Not Present: Don Jones, Rita Kratky

Meeting was held at the College of Technology and called to order at 11:30 AM by Bill Cochran.

A. Minutes of 26 July 2007: Bill Cochran

Minutes were reviewed and approved. It was noted that there was no "C" in Peggy Gaghen's e-mail address.

B. Note of Appreciation: Bill Cochran

The Committee thanked our hosts at the College of Technology for providing lunch to the members.

C. Brainstorming (continued): All

The topics arising out of last month's meeting were grouped as follows:

1. **Funding/Financing** – Fundraising, Capital Improvement Plan, Long Range Building Program, Federal Appropriations & Grants
2. **Governance** – Memorandum of Understanding, Insurance, Legal Issues
3. **Operations** – Policies, Programming, Licensing, Networking, Staffing, Online Collaboration
4. **Planning** – Mission, Opinion Polling, Needs Assessment, Case Statement, PR/Media, Commons, Timeline/Schedule, Community College, Awareness of Relationship to Main Library & Heights, Road Trips
5. **Facilities** – Siting, Access, Parking, Conference Space, Furnishings, Joint Use Space, Daycare, Maintenance, Security

D. Subcommittees: All

The following individuals were suggested as possible members and the Chairs were to make contact with them:

1. **Funding/Financing** – **Bruce McCandless (Chair)**, Dan Carter, Leslie Monroe, Kathie Riggs
2. **Governance** – **John Cech (Chair)**, Brent Brooks, Bill Cochran, Leslie Taylor, Brent Roberts
3. **Operations** – **Jane Howell & Suzanne Reymer (Chairs)**, Mike Barber, DeeAnn Redman, Peggy Gaghen, John Cech
4. **Planning** – **Bill Cochran (Chair)**, Dan Carter, Don Jones, Rita Kratky, Jim Peters, Lynne Turner Fitzgerald, Saree Couture
5. **Facilities** – **Eakle Barfield (Chair)**, Brent Roberts, Lloyd Mickelson, Kim Olsen

E. Next Meeting: One month.

Specific meeting time in last week of September possibly the 27th at the Downtown Library.