

Policy Name: Amplification Equipment, Use of
Policy Number: 6606
Effective Date: December 2013
Revision Date:
Responsible Party: Student Union and Events
Approved: Vice Chancellor of Student Affairs

INTRODUCTION & PURPOSE

Sound equipment must not disrupt normal functions of the University including the residence halls or disturb the surrounding community.

POLICY STATEMENT

The use of loudspeakers or any other type of amplification equipment or amplified musical instruments on the University grounds is by permission only.

PROCEDURES

A. Applications for Permission to Use

1. Applications for permission to use amplification equipment must be made in the Student Union & Events Office on forms provided by the office. Each use must be registered. No recurring application shall be made.
2. Applications must be completed within one (1) week before the intended use in order to receive full consideration.

B. Restrictions

1. The use of amplification equipment for solicitation purposes must conform to all campus grounds-use provisions specified in this part.
2. The use of amplification equipment or loudspeakers is not permitted in the vicinity of classrooms during regularly scheduled class hours.
3. Band functions and/or functions involving the amplification of music are restricted to the following times:
Friday 5:00 pm – 12:00 am
Saturday 1:00 pm – 12:00 am
Sunday 1:00 pm – 5:00 pm
4. Outdoor dances and concerts may be held in approved locations only with prior approval by the Student Union & Activities Office. Bands must use their own sound equipment for such dances.
5. Other special events such as pep rallies, ceremonies, or recreational activities, which include the use of bands, and/or amplification equipment may be held in approved locations only with prior approval of the Student Union & Activities Office.
6. During certain times of the year atmospheric conditions may create situations, which may cause sounds to be audible for great distances. Therefore, the placement of speakers and the volume of the amplified sound may need to be regulated either prior to or during the course of all outdoor functions, which utilize amplification equipment. The Student Union & Activities Office and the Montana State University Billings University Police Department shall make such determinations.
7. Failure of a sponsoring organization to comply with all requirements of the amplification policy shall lead to the immediate termination of the function and will subject the group to appropriate misconduct action.