

Standard	Elements	Examples
I. Course Overview and Introduction	<ol style="list-style-type: none"> 1. Navigational instruction aids in course organization 2. Introduction to course, technology, instructor, and students 	<ol style="list-style-type: none"> 1. Course Home Page: Where to start statement. Course Outline of activities found in syllabus 2. Syllabus or welcome document 3. First Discussion Topic
II. Learning Objectives (Competencies)	<ol style="list-style-type: none"> 1. Learning objectives align with measurable outcomes 2. Unit/module objectives are consistent with course objectives 	<ol style="list-style-type: none"> 1. Syllabus 2. Unit/Module Introduction. Measurable outcomes from assignments
III. Assessment and Measurement	<ol style="list-style-type: none"> 1. Alignment of assessment activities with objectives 2. Grading policy clearly stated 3. Clearly stated evaluation criteria for work and participation 	<ol style="list-style-type: none"> 1. Syllabus or course outline 2. Syllabus 3. Rubrics
IV. Resources and Materials	<ol style="list-style-type: none"> 1. Instructional materials support objectives 2. Breadth, depth, and currency of instructional materials 	<ol style="list-style-type: none"> 1. Assignments
V. Learner Interaction	<ol style="list-style-type: none"> 1. Learning activities promote achievement of learning objectives 2. Interaction among students, instructors, and content 3. Clearly stated instructor response and availability 	<ol style="list-style-type: none"> 1. Assignments 2. Discussion Board 3. Syllabus
VI. Course Technology	<ol style="list-style-type: none"> 1. Tools and media support the learning objectives and appropriate to deliver content 	<ol style="list-style-type: none"> 1. Course management software tools and add-ons
VII. Learner Support	<ol style="list-style-type: none"> 1. Student support 	<ol style="list-style-type: none"> 1. Help Desk
VIII. Accessibility	<ol style="list-style-type: none"> 1. Course follows ADA requirements 	<ol style="list-style-type: none"> 1. Course format throughout