

## [2011 Site Visits at Saint Vincent Healthcare and Billings Clinic \(hospital\)](#)

**Site visit procedure:** You can schedule a site visit at one of the two Billings hospitals or a hospital in your area. Site visits normally last four hours and are usually scheduled in the mornings when there are more examinations to observe. You will be "job shadowing" a radiologic technologist. As these visits require considerable time and effort of the hospital staff, schedule a site visit with only one of the two Billings hospitals or another hospital in your area. **If you do not live in the Billings area, you may conduct your site visit at a radiology department at a hospital in your area. Be sure to have the radiologic technologist sign your site visit form (located at the end of the application). I recommend you do your site visit at a larger hospital as you will have a more complete understanding of the radiology profession. If you are re-applying to the program you should plan to make another site visit or discuss this issue with the program director.**

You must schedule an appointment for a visit with a hospital radiology department. **You must dress appropriately for the visit. Be sure you read the appropriate dress statement at the bottom of this page.** You must answer the questions listed on the site visit form which is located on the last page of the Radiologic Technology program application and include those answers with your submitted application. If you have already visited a hospital radiology department within the last year, you need to have the technologist that supervised your visit sign the site visit form and include the form with your application. You must still answer the questions listed on the site visit form and submit those answers with your application. Confidentiality is a major issue in any medical situation and you must be very careful not discuss the patient's history, condition, procedures performed or the results of those procedures.

**Billings Clinic Site Visits:** To schedule a site visit at Billings Clinic (hospital), you must call Jayme Wynegar, Billings Clinic Clinical Instructor, and schedule a date and time for your visit. Jayme can be contacted at his office phone at (406) 237-1385 and if he is not available when you call, leave a phone message and he will contact you. Billings Clinic requires that you bring a copy of your MMR Inoculations with you for your site visit. Most colleges require MMR Inoculations to attend classes and they usually have your proof of MMR on file. **If you are a registered or recent student at MSU-B, you can get a copy of your MMR inoculations at Student Health Services at Petro Hall on the MSU-Billings main campus.** Site visits can be scheduled at the Billings Clinic Monday through Friday from February 18 until May 6, 2011.

**Saint Vincent Health Care Site Visits:** To schedule a site visit at St. Vincent Healthcare, please call Mary Bargstadt, St. Vincent Clinical Instructor, at (406) 237- 4377 to schedule a time and date for your site visit. Mary will schedule site visits, Monday through Friday, from February 18 through May 6, 2011.

**Appropriate Dress for site visits either hospital.** You must dress professionally as you will be observing in areas of the hospital where patient and patient families can see you. You need to wear slacks, dress shirts and or blouse type apparel. You **cannot** wear jeans, perfume, T-shirts, open toed shoes, low-riding pants or low cut tops. The hospitals, and especially many patients, do not want to see tattoos, nose ring, belly rings or cleavage so please keep covered. Wear comfortable foot wear as you will be shadowing a radiologic technologist during your visit. If you have any question about appropriate dress, be sure to ask the clinical instructor when you schedule your site visit.