

Job Search Resources on Campus:

- Career and major exploration
- Job shadowing
- Resume and cover letter writing and review
(*we'll help translate your MOC into civilian terms*)
- Job search strategies
- Mock interviews
- Internships
- Networking skills
- Using social media in the job search
- Career workshops
- Job and career fairs

Online Resources:

- **Montana Veterans Employment Services**
<http://wsd.dli.mt.gov/veterans/vetemployment.asp>
- **Dept. of Labor's Career One Stop**
<http://www.careeronestop.org/ReEmployment/veterans/>
- **O*Net Military Crosswalk**
<https://www.onetonline.org/crosswalk/MOC/>

Translating Your Experience for Your Resume:

- We know you have a big challenge in writing your resume. After all, most civilians don't understand the acronyms and slang of the military or what your duties really entailed.
- To help you make your resume stand out no matter who is reading it, we'll help you describe your experience, highlighting your transferrable skills and leadership.
- Make an appointment to visit with one of our friendly career specialists to get started.

MSU Billings Services for Veterans:

- **MSU Billings/City College Veterans Club**
<https://www.facebook.com/msubvets>
- **Veterans Upward Bound**
Cisel Hall, Room 104
- **VA Representative**
McMullen Hall, Room 100
- **Student Health Services Counseling**
2nd Floor Petro Hall
City College: Tech Building, 2nd Floor
- **Disability Support Services**
College of Education, Room 135
City College: Tech Building, Room A008
- **Student Life and Leadership Opportunities**
SUB, Room 219

Plan for Your Next Career:

1. Make an appointment with a career specialist to explore career paths, identify skills and strengths from your military experience, and go over job search strategies.
2. Participate in an informational interview or job shadowing experience with employers in your field.
3. Write a civilian-friendly resume and cover letter that effectively communicate your experience and transferrable skills.
4. Pursue student employment and/or an internship to try out different work environments and begin networking.
5. Build your network of fellow veterans, employers, and career professionals.