

Montana State University Billings
Outcomes Assessment Plan

ASSESSMENT PLAN

Learning Objectives ¹	Assessment Tasks and Assessment Measures		Assessment Points and Procedures		Assessment Timetable for Implementation		Status and Results	Future Actions
	Direct	Indirect	Direct	Indirect	Direct	Indirect		
	<u>Knowledge test</u> ² Name of test: Measure ³ :	<u>Graduate survey</u> Type ⁴ : Measure ⁵ :	<u>Knowledge test</u> Point in curriculum ⁶ : Course: Student Sample ⁷ : Incentive:	<u>Graduate survey</u> When ⁸ : Graduate Sample ⁹ : How administered ¹⁰ :	<u>Knowledge test</u> Semester and year ¹¹ : How often ¹² : Administered by ¹³ : Special Logistics ¹⁴ :	<u>Graduate survey</u> Semester and year: How often: Administered by: Special Logistics:	Data storage: Analysis of results: Identify areas to improve:	Changes to make to courses or program: Changes to make to assessment plan:
	<u>Other</u> Student Activity ¹⁵ : Assessment instrument ¹⁶ :	<u>Employer survey</u> Type: Measure:	<u>Other</u> Point in curriculum: Course: Student Sample: Incentive:	<u>Employer survey</u> When: Employer Sample: How administered:	<u>Other</u> Semester and year: How often: Administered by: Special Logistics:	<u>Employer survey</u> Semester and year: How often: Administered by: Special Logistics:		

1 Program objectives.

2 Standardized, national or certification test that assesses knowledge or content of program.

3 Measure for tests is some indicator of acceptable performance (e.g., average scores for each content area).

4 Phone or paper survey, Likert scale and/or open-ended questions, for example. Same for employer survey.

5 How data is summarized (e.g., average score in Likert scale). Same for employer survey.

6 Last semester/week prior to graduation or some other time. Same for other direct assessments.

7 Class of students, approximate percentage of the class. (e.g. 100% of seniors in program). Same for other.

8 How many months/weeks/years after graduation? Same question for employer survey.

9 How recipients of survey are selected, who will be contacted. Same questions for employers.

10 Phone calls, mailings, or other. Same question for employer survey.

11 Date of next assessment. Same question for Other and for surveys.

12 Frequency of assessment (e.g., every other year). Same question for Other and for surveys.

13 Who is in charge? Same question for Other and for surveys.

14 What the person in charge needs to do. (e.g., Order test, schedule specific day, etc.).

15 Usually a course-embedded assignment (e.g., paper, project, portfolio, etc.).

16 Rubric is often used to assess whether performance exceeds expectations, meets expectations, or does not meet.