

Assessment & Accreditation Council

MINUTES

Wednesday, September 11, 2013

PRESENT: Matt Redinger, Barbara Wheeling, Tasneem Khaleel, Brent Roberts, Linda Wham, Diane Duin, Mary Susan Fishbaugh, Kathe Gabel, Suzette Nynas

*Minutes recorded by Jerusha Shipstead*

3:10

- Year 3 report completed, printed, and turned in to NWCCU ahead of schedule
  - Next step is a conference call with NWCCU and the Chancellor, Provost, and Vice Provost
  - Matt will keep AAC apprised of developments
- Matt will visit each college/department chair meeting in turn to discuss continuation of assessment and accreditation activities
- Accreditation budget – index # 611117
- Assessment Fee budget – index # 630820
- Discussion regarding use of Accreditation budget for faculty/staff conference/professional development fees, registration, lodging, etc.
  - Matt will discuss with Trudy and determine if budget sheets may be shared with colleges/departments
  - Colleges/departments should determine needs so budget can be shared
- Accreditation and assessment must be a continuous process – in 4 years Year 7 report is due