

DATE: October 4, 2010

TIME

Assessment & Accreditation Council (AAC)

Meeting Called By: Diane Duin
 Mary Susan Fishbaugh

Type of Meeting: Monthly

Facilitator: DD & MSEF

Attendees: Kathe Gabel, Tim Wilkinson, Barbara Wheeling, Megan Thomas, Brent Roberts, Linda Wham, Tammi Miller, Mike Havens, Matt Redinger, Tasneem Khaleel

Please Read Prior:

Please Bring:

Topic A

Presenter Name(s): MSEF Notes Taken: Diane Duin Time

AAC Bylaws

Notes:

Mary Susan will locate the bylaws which were used for the CQI and send to all members of the AA Council. Bylaws for the AA Council will assist in providing structure and recognizing how decisions will be made. Follow up at the next meeting.

Action Items: Send CQI Bylaws to all members	Person Responsible: Mary Susan Fishbaugh	Approved/Rejected/Tabled:
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Topic B

Presenter Name: Mary Susan Fishbaugh Notes Taken: Diane Duin Time

AAC 2010-2011 Goals & Timeline

Notes:

Discussion on what needs to be accomplished prior to a one-year report being submitted to NWCCU. Activities will need to be conducted during AY 2010/2011 and the report written in summer 2011. A reminder of the three recommendations from NWCCU which need to be addressed in the report:

1. Although all degree programs have established learning objectives in some degree programs, these objectives are vague and unclear, thus making their measurement unreliable. In other cases the measures used to assess achievement of the learning objectives seem inappropriate.
2. Although the actions of the Board of Regents and President Cruzado to more clearly define intercampus governance may be steps in the right direction, at this point there is nothing concretely proposed and nothing adopted.
3. There seems to be only a limited attempt to reassess the appropriateness of the mission of the University even though resources are likely to be more limited in the future than they were at the time of the 2008 report when these concerns were first raised. Leaving positions vacant and other types of cuts may not be sufficient for the University to achieve its mission as currently defined and with the resources available.

In addition to addressing each of the three recommendations, the format for the one-year self-evaluation report from NWCCU indicates the University needs to articulate the mission, core themes, and expectations. Discussion on the

development of core themes. An understanding of what the NWCCU intends with respect to core themes is necessary. A review of the MSUB Mission Review document included the mission and some key issues to consider with respect to core themes. Possible core themes which surfaced included: land-grant university; urban university; community involvement; and student success. It was determined examples of core themes from other universities will be reviewed as well as an understanding of what a core theme should include. AA Council members volunteered to submit some core themes from other universities. It was decided the core themes must have grounding in each College. AA Council members will have discussions with each of their Colleges regarding core themes and bring the ideas and comments back to the Council at the November meeting.

<p>Action Items: Examples of core themes Suggestions from each College on core themes</p>	<p>Person Responsible: All members of the Council</p>	<p>Approved/Rejected/Tabled:</p>
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Topic C

Presenter Name: Barb Wheeling Notes Taken: Diane Duin Time

Program Assessment Plan

Notes:
Barbara Wheeling presented each College Coordinator with a note which included a report of all assessment activities within that College. She also gave a handout of the action items necessary to address Recommendation 1 from the NWCCU focused report. From the handout:
Project 1 - Barbara will follow up with each Coordinator
Project 2 - Barbara sought possible days/times that would work to have a Workshop on Learning Objectives. Following suggestions Barbara will send possible days/times.

<p>Action Items: Respond to Barbara's e-mail</p>	<p>Person Responsible: Barbara Wheeling in conjunction with College Coordinators</p>	<p>Approved/Rejected/Tabled:</p>
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Next Meeting:
Monday, November 1, 2010
3:00 p.m.
COE 122