Assessment & Accreditation Council (AAC)

Minutes - November 1, 2010

Meeting Called By: Diane Duin, Mary Susan Fishbaugh
Type of Meeting: Monthly
Facilitator: DD & MSEF
Attendees: Elizabeth Fullon, Kathe Gabel, Tim Wilkinson, Barbara Wheeling, Brent Roberts, Linda Wham, Matt Redinger, Cindy Dell

Please Read Prior:

Please Bring:

<table>
<thead>
<tr>
<th>Topic A</th>
<th>Presenter Name(s):</th>
<th>MSF</th>
<th>Notes Taken</th>
<th>DKD</th>
<th>Time</th>
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<td>AAC Bylaws</td>
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Notes:
A review of the form CQI committee bylaws was disseminated for review. Suggestions for changes were made. A draft if the AA Council bylaws will be available at the December meeting.

Action Items: Revision by MSF and DKD to be ready for next AA Council Meeting
Person Responsible: MSF and DKD
Approved/Rejected/Tabled:

<table>
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<tr>
<th>Topic B</th>
<th>Presenter Name:</th>
<th>Mary Susan Fishbaugh</th>
<th>Notes Taken:</th>
<th>Diane Duin</th>
<th>Time</th>
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<tr>
<td>AA Council Subcommittees</td>
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The use of subcommittees to accomplish the work was discussed. Three subcommittees were proposed and AA Council members volunteered as follows:
Subcommittee - Assessment
Barbara Wheeling
Cindy Dell
Subcommittee - Mission
Mary Susan Fishbaugh
Linda Wham
Mike B
Subcommittee - Use of Resources
Faculty Senate Rep
General Education Rep
Diane Duin
Action Items: Review and seek additional subcommittee members at the next meeting  
Person Responsible: All members of the Council  
Approved/Rejected/Tabled:

Topic C  
Presenter Name: Barb Wheeling  
Notes Taken: Diane Duin  
Time:

Core Themes
Potential Core Themes Discussed
Teaching Excellence
A potential focus on the following factors:
Part time faculty performance
Online teaching
Support for...
Professional development

Student Learning
A potential focus on the following factors:
Recruitment
Retention
Student satisfaction
Student engagement
Degree completion
Academic Support Center

Civic Responsibility
A potential focus on the following factors:
Community engagement
Service learning

Community Enhancement
The core themes of teaching excellence, student learning, and civic responsibility will be operationalized in AY 2010/2011.

Action Items: Finalize core themes at the next AA Council Meeting  
Person Responsible: MSF and DKD  
Approved/Rejected/Tabled:

Next Meeting:
Monday, December 6, 2010
3:15 p.m.
COE 122