

ACCREDITATION & ASSESSMENT COUNCIL  
MEETING  
Wednesday, November 7, 2012

**MINUTES**

1. Update: Review the AAC roster and recommending members to fill vacancies

All slots filled, and Linda Wham was added for IT.

2. Update: Division of the 2012-2013 work efforts (the Resources and Capacity portion of the Standard 2, Year 3 Report)

Reviewed Academic Affairs materials, and offered suggestions for revision. Other areas still in process.

3. Update: Review of NWCCU Standard 2 reporting elements

Key to success is to provide all the evidence the team needs in order to instill confidence in the team that the institution has provided forthright answers. Relayed account of Diane Duin at Portland State University searching out information but learning things potentially damaging to the institution. MUST maintain solid documentary basis for questions to be answered as they arise.