Navigating the Class Schedule

MSU Billings Home Page – www.msubillings.edu

1. Click on ‘myInfo’

2. Click on ‘Class Schedule’

Welcome to the MSU Billings myInfo Portal.
You must have cookies enabled on your browser.
Log in here:
Log in to myInfo (NetID)
If you do not know your NetID, look it up here: NetID Lookup
If you do not know your password, reset it here: https://password.msubillings.edu
If you need assistance, please call the IT Help Desk at 247-5700.
Other Options
Apply for Admission
General Financial Aid
Course Catalog
Transfer Equivalencies
RELEASE: 8.5.1

3. Select…
   a. Term, semester and year
   b. Subject, (M – Mathematics)
   c. Course Type (specify Any, Online, or Face-to-Face)
   d. Course Number (or leave blank to see all M courses being offered)
   e. Click ‘Search Class’

Special Notes about the course are listed under the class title:

f. Online courses are always section 800 or above and will say Online next to the number of credits

g. Some courses are offered both online and face-to-face, these courses will have a section numbered 600 or above, and will say Blended – Online and Onsite next to the number of credits

h. If it states “Consent of Instructor” you will need to have approval before registering for the course

i. Under the Title – Catalog Description it lists meeting time: M–Monday; T–Tuesday; W–Wednesday; R–Thursday; F–Friday

j. If the Cap, Enrl, Avail columns are in green the course is open. If they are in red the course is full

Find the section that best suits your schedule and write down the CRN. You will need the CRN to register for that course specifically

(If you are looking for online courses you would select the online only option under course type)

Repeat steps 4 and 5 for all courses that you are scheduling