



**ADVISING WORKSHEET**  
**BACHELOR OF SCIENCE IN HEALTH ADMINISTRATION**  
**GENERAL BULLETIN 2011-2013**

TRANSFER INSTITUTION(S):  
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Name \_\_\_\_\_

Student ID # \_\_\_\_\_

**GENERAL EDUCATION REQUIREMENTS – SEE ATTACHED PAGE FOR SPECIFIC COURSES**

General Education Category	Course #	Credits	Grade	Semester	Equivalent
<b>Category I: Global Academic Skills</b> (12 credits) A. Mathematics (3 credits) B. English (6 credits)	*M 143				
	*WRIT 101				
	WRIT 220				
<b>Category II: Natural Sciences</b> (7 credits) 2 lectures (6 credits) & 1 lab (1 credit) (1 life science & 1 physical science & 1 lab)					
<b>Category III: Social Sciences</b> (6 credits) Courses must be from separate prefixes	*ECNS 201				
<b>Category IV: History &amp; Cultural Diversity</b> (6 credits) A. History (3 credits) B. Cultural Diversity (3 credits)					
<b>Category V: Arts &amp; Humanities</b> (6 credits) A. Arts (3 credits) B. Humanities (3 credits)					

*Students should consult with their advisors to determine if specific courses are necessary in order to satisfy the General Education requirements within this program.*

*Certain courses in this program have prerequisites; students should check the course descriptions in the General Bulletin for required prerequisites.*

**Reviewed:**  
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## GENERAL EDUCATION REQUIREMENTS

<b>CATEGORY I: GLOBAL ACADEMIC SKILLS</b>			<b>12 credits</b>
<b>Subcategory A - Mathematics</b>			<b>3 credits</b>
<b>M</b>	<b>143</b>	<b>Finite Mathematics</b>	<b>4</b>
<b>Subcategory B - English</b>			<b>6 credits</b>
<b>WRIT</b>	<b>101</b>	<b>College Writing I</b>	<b>3</b>
<b>WRIT</b>	<b>220</b>	<b>Business &amp; Professional Writing</b>	<b>3</b>
<b>Subcategory C - Communication and Information Literacy</b>			<b>3 credits</b>
<b>COMT</b>	<b>130</b>	<b>Introduction to Public Speaking</b>	<b>3</b>
<b>LS</b>	<b>125</b>	<b>Research in the Information Age</b>	<b>3</b>
<b>MIS</b>	<b>150</b>	<b>Information Access and Organization</b>	<b>3</b>

<b>CATEGORY II: NATURAL SCIENCES</b>			<b>6 cr. lecture &amp; 1 cr. lab</b>
<i>Students are required to take one course from each subcategory and at least one corresponding lab or SCIN 101, 102, 103 &amp; 104</i>			
<b>Subcategory A - Life Sciences</b>			
<b>BIOB</b>	<b>101</b>	<b>Discover Biology</b>	<b>3</b>
<b>BIOB</b>	<b>102</b>	<b>Discover Biology Lab</b>	<b>1</b>
<b>BIOB</b>	<b>160</b>	<b>Principles of Living Systems</b>	<b>3</b>
<b>BIOB</b>	<b>161</b>	<b>Principles of Living Systems Lab</b>	<b>1</b>
<b>Subcategory B - Physical Sciences</b>			
<b>ASTR</b>	<b>110</b>	<b>Introduction to Astronomy</b>	<b>3</b>
<b>ASTR</b>	<b>111</b>	<b>Introduction to Astronomy Lab</b>	<b>1</b>
<b>CHMY</b>	<b>121</b>	<b>Introduction to General Chemistry</b>	<b>3</b>
<b>CHMY</b>	<b>122</b>	<b>Introduction to General Chemistry Lab</b>	<b>1</b>
<b>CHMY</b>	<b>141</b>	<b>College Chemistry I</b>	<b>3</b>
<b>CHMY</b>	<b>142</b>	<b>College Chemistry Laboratory I</b>	<b>1</b>
<b>GEO</b>	<b>101</b>	<b>Introduction to Physical Geology</b>	<b>3</b>
<b>GEO</b>	<b>102</b>	<b>Introduction to Physical Geology Lab</b>	<b>1</b>
<b>GPHY</b>	<b>112</b>	<b>Introduction to Physical Geography Lab</b>	<b>1</b>
<b>GPHY</b>	<b>111</b>	<b>Introduction to Physical Geography</b>	<b>3</b>
<b>PHSX</b>	<b>103</b>	<b>Our Physical World</b>	<b>3</b>
<b>PHSX</b>	<b>104</b>	<b>Our Physical World Lab</b>	<b>1</b>
<b>PHSX</b>	<b>105</b>	<b>Fundamentals of Physical Science</b>	<b>3</b>
<b>PHSX</b>	<b>106</b>	<b>Fundamentals of Physical Science Lab</b>	<b>1</b>
<b>PHSX</b>	<b>205</b>	<b>College Physics I</b>	<b>3</b>
<b>PHSX</b>	<b>206</b>	<b>College Physics I Lab</b>	<b>1</b>
<b>Subcategories A and B - Integrated Sciences</b>			
<b>SCIN</b>	<b>101, 102, 103 &amp; 104</b>	<b>Integrated Sciences</b>	<b>3, ½, 3, ½</b>

<b>CATEGORY III: SOCIAL SCIENCES</b>			<b>6 credits</b>
<i>Two courses from separate prefixes</i>			
<b>ANTY</b>	<b>217</b>	<b>Physical Anthropology &amp; Archeology</b>	<b>3</b>
<b>BUS</b>	<b>101</b>	<b>Introduction to Business</b>	<b>3</b>
<b>COMT</b>	<b>109</b>	<b>Human Relations</b>	<b>3</b>
<b>COMT</b>	<b>110</b>	<b>Interpersonal Communication</b>	<b>3</b>
<b>ECNS</b>	<b>201</b>	<b>Principles of Microeconomics</b>	<b>3</b>
<b>EDU</b>	<b>105</b>	<b>Education and Democracy</b>	<b>3</b>
<b>GPHY</b>	<b>141</b>	<b>Geography of World Regions</b>	<b>3</b>
<b>HHP</b>	<b>101</b>	<b>Health Sciences</b>	<b>3</b>
<b>PSCI</b>	<b>210</b>	<b>Introduction to American Government</b>	<b>3</b>
<b>PSCI</b>	<b>220</b>	<b>Introduction to Comparative Government</b>	<b>3</b>
<b>PSYX</b>	<b>100</b>	<b>Introduction to Psychology</b>	<b>3</b>
<b>PSYX</b>	<b>231</b>	<b>Human Relations</b>	<b>3</b>
<b>SOCI</b>	<b>101</b>	<b>Introduction to Sociology</b>	<b>3</b>
<b>SOCI</b>	<b>201</b>	<b>Social Problems</b>	<b>3</b>

<b>CATEGORY IV: HISTORY &amp; CULTURAL DIVERSITY</b>			<b>6 credits</b>
<b>Subcategory A - History</b>			<b>3 credits</b>
<b>HSTA</b>	<b>101</b>	<b>American History I</b>	<b>3</b>
<b>HSTA</b>	<b>102</b>	<b>American History II</b>	<b>3</b>
<b>HSTR</b>	<b>101</b>	<b>Western Civilization I</b>	<b>3</b>
<b>HSTR</b>	<b>102</b>	<b>Western Civilization II</b>	<b>3</b>
<b>HSTR</b>	<b>103</b>	<b>Honors Western Civilization I</b>	<b>3</b>
<b>HSTR</b>	<b>104</b>	<b>Honors Western Civilization II</b>	<b>3</b>
<b>PSCI</b>	<b>230</b>	<b>Introduction to International Relations</b>	<b>3</b>
<b>Subcategory B - Cultural Diversity</b>			<b>3 credits</b>
<b>ANTY</b>	<b>220</b>	<b>Culture &amp; Society</b>	<b>3</b>
<b>ARTH</b>	<b>160</b>	<b>Global Visual Culture</b>	<b>3</b>
<b>COMT</b>	<b>160</b>	<b>Introduction to Intercultural Communication</b>	<b>3</b>
<b>GPHY</b>	<b>121</b>	<b>Human Geography</b>	<b>3</b>
<b>HHP</b>	<b>270</b>	<b>Global Health Issues</b>	<b>3</b>
<b>LIT</b>	<b>230</b>	<b>World Literature Survey</b>	<b>3</b>
<b>MUSI</b>	<b>207</b>	<b>World Music</b>	<b>3</b>
<b>NASX</b>	<b>105</b>	<b>Introduction to Native American Studies</b>	<b>3</b>
<b>NASX</b>	<b>205</b>	<b>Native Americans in Contemporary Society</b>	<b>3</b>
<b>PHL</b>	<b>271</b>	<b>Philosophy &amp; Religion of India</b>	<b>3</b>
<b>PHL</b>	<b>272</b>	<b>Philosophy &amp; Religion of China/Tibet/Japan</b>	<b>3</b>
<b>REHA</b>	<b>201</b>	<b>Introduction to Diversity</b>	<b>3</b>
<b>RLST</b>	<b>170</b>	<b>The Religious Quest</b>	<b>3</b>
<b>A&amp;SC/SOCI</b>	<b>274</b>	<b>Women, Culture, and Society</b>	<b>3</b>
<b>SPNS</b>	<b>150</b>	<b>The Hispanic Tradition</b>	<b>3</b>

<b>CATEGORY V: ARTS &amp; HUMANITIES</b>			<b>6 credits</b>
<b>Subcategory A - Arts</b>			<b>3 credits</b>
<b>ARTZ</b>	<b>101</b>	<b>Art Fundamentals</b>	<b>3</b>
<b>ARTZ</b>	<b>105</b>	<b>Visual Language-Drawing</b>	<b>3</b>
<b>ARTZ</b>	<b>131</b>	<b>Ceramics for Non-Art Majors</b>	<b>3</b>
<b>COMT</b>	<b>155</b>	<b>Global Cinema</b>	<b>3</b>
<b>DSGN</b>	<b>248</b>	<b>Computer Presentation and Animation</b>	<b>3</b>
<b>ENGL</b>	<b>204</b>	<b>Fundamentals of Creative Writing</b>	<b>3</b>
<b>LIT</b>	<b>270</b>	<b>Film &amp; Literature</b>	<b>3</b>
<b>MUSI</b>	<b>101</b>	<b>Enjoyment of Music</b>	<b>3</b>
<b>MUSI</b>	<b>114</b>	<b>Band: MSUB Symphonic</b>	<b>1</b>
<b>MUSI</b>	<b>131</b>	<b>Jazz Ensemble I: MSUB</b>	<b>1</b>
<b>MUSI</b>	<b>147</b>	<b>Choral Ensemble: University Chorus</b>	<b>1</b>
<b>THTR</b>	<b>101</b>	<b>Introduction to Theatre</b>	<b>3</b>
<b>THTR</b>	<b>120</b>	<b>Introduction to Acting I</b>	<b>3</b>
<b>Subcategory B - Humanities</b>			<b>3 credits</b>
<b>ARTH</b>	<b>150</b>	<b>Introduction to Art History</b>	<b>3</b>
<b>HON</b>	<b>121</b>	<b>Perspectives and Understanding</b>	<b>3</b>
<b>HON</b>	<b>281</b>	<b>The American Intellectual Heritage (1620-1877)</b>	<b>3</b>
<b>HON</b>	<b>282</b>	<b>The American Intellectual Heritage (1877-Pres)</b>	<b>3</b>
<b>LIT</b>	<b>110</b>	<b>Introduction to Literature</b>	<b>3</b>
<b>LIT</b>	<b>240</b>	<b>The Bible as Literature</b>	<b>3</b>
<b>PHL</b>	<b>110</b>	<b>Introduction to Ethics</b>	<b>3</b>
<b>PHL</b>	<b>111</b>	<b>Philosophies of Life</b>	<b>3</b>

Course			Credits	Grade	Semester	Equivalent
<b>Required Health Administration Core</b>						
HADM	210	Health Care Mega Trends	3			
HADM	307	Health Informatics	3			
HADM	310	Healthcare Economics	3			
HADM	335	Health Law and Ethics	3			
HADM	405	Evidence in Research and Evaluation	3			
HADM	422	Operations, Outcomes, and Quality	3			
HADM	425	Financial Management and Budgeting in Healthcare	3			
HADM	440	Managerial Epidemiology and the Public's Health	3			
HADM	445	Managing Health Care Organizations	3			
HADM	450	Health Policy and Politics	3			
HADM	496	Cooperative Education/Internship	3			
HADM	497	Capstone	3			

### Required Business Minor

*ACTG	201	Principles of Financial Accounting	3			
*ACTG	202	Principles of Managerial Accounting	3			
*ECNS	202	Principles of Macroeconomics	3			
BFIN	322	Business Finance	3			
MGMT	321	Principles of Management	3			
MIS	330	Principles of Management Information Systems	3			
MKT	340	Principles of Marketing	3			
MGMT	322	Operations Management	3			
MGMT	452	Human Resources Management	3			

*\*These courses must be completed prior to taking most 300 and 400 level Business courses.*

### Restricted Electives

Choose 6 credits (2 courses) from the following with approval of an advisor

COMT	480	Health Communication	3			
GPHY	380	Principles of GIS	3			
HADM	355	Rural/Frontier Health Care Delivery	3			
HADM	360	Long-Term Care Management	3			
HADM	409	Aging in America and Long-Term Care	3			
HADM	452	Case Management	3			
HADM	462	Supervision in Healthcare	3			
HADM	492	Seminar	3			
HHP	330	Health Behavior Theories	3			
HHP	335	Methods of Health Promotion	3			
REHA	453	Case Management and Community Resources	3			
SOCI	380	Sociology of Health and Medicine	3			

*In order to graduate with a Bachelor of Science in Health Administration, students are required to earn a grade of C or better in all Health Administration, Business, and required courses.*

**Electives** - The total number of elective credits required for the degree will be determined by the number of courses a student elects to take which fulfill both the General Education requirements and the major requirements. Electives should be chosen in consultation with an academic advisor.

Course	Credits	Grade	Semester	Equivalent

**Health Administration Concentrations (optional)** – A student may elect to complete one of the following concentrations as part of the Health Administration program.

**I. Long-Term Care Concentration (optional)**

A student may choose to concentrate in long-term care management. There are 15 credits required for this concentration:

HADM	360	Long-Term Care Management	3			
HADM	409	Aging in America and Long-Term Care	3			
HADM	452	Case Management	3			
HADM	462	Supervision in Healthcare	3			
HHP	435	Health Aspects of Aging	3			

**II. Case Management Concentration (optional)**

A student may choose to concentrate case management. There are 15 credits required for this concentration:

HADM	425	Financial Management and Budgeting in Healthcare	3			
HADM	452	Case Management	3			
HHP	330	Health Behavior Theories	3			
REHA	406	Assessment and Case Conceptualization in Rehabilitation and Human Services	3			
REHA	453	Case Management and Community Resources	3			

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**BACHELOR OF SCIENCE IN HEALTH ADMINISTRATION**

Categories	Credits	Earned	Remaining
General Education Requirements	38	_____	_____
Required Health Administration Core	36	_____	_____
Required Business Minor	27	_____	_____
Restricted Electives	6	_____	_____
Electives/Concentration (may vary)	V	_____	_____
Total	120	_____	_____

**It is the student's responsibility to know and meet the requirements for graduation. A minimum of 36 credits must be upper division classes (300 and above).**

**Notes:**