



# ADVISING WORKSHEET

TRANSFER INSTITUTION(S):

BACHELOR OF SCIENCE IN HUMAN SERVICES  
General Bulletin 2007-2009

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Name \_\_\_\_\_

Student ID # \_\_\_\_\_

**ACADEMIC FOUNDATIONS REQUIREMENTS – SEE BACK PAGE FOR SPECIFIC COURSES**

Academic Foundations Category	Course #	Credits	Grade	Semester	Equivalent
<b>Category I: Global Academic Skills</b> (12 credits) A. Mathematics (3 credits)  B. English (6 credits)  <i>ENGL 226 recommended</i>  C. Information Literacy (3 credits)					
	ENGL 150				
<b>Category II: Natural Sciences</b> (7 credits) 2 lectures (6 credits) & 1 lab (1 credit) (1 life science & 1 physical science & 1 lab)					
<b>Category III: Social Sciences</b> (6 credits) Courses must be from separate prefixes  <i>PSYC 101 and SOCL 101 recommended</i>					
<b>Category IV: History &amp; Cultural Diversity</b> (6 credits) A. History (3 credits)  B. Cultural Diversity (3 credits) <i>NAMS 181 or NAMS 211 recommended</i>					
<b>Category V: Arts &amp; Humanities</b> (6 credits) A. Arts (3 credits)  B. Humanities (3 credits)					

A minimum grade of "C-" required in all Academic Foundations courses. *Note: Certain degrees may require a minimum grade of "C" in Academic Foundations courses.*

**Certain courses in this program have prerequisites; students should check the course descriptions for required prerequisites.**

Reviewed:

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## ACADEMIC FOUNDATIONS REQUIREMENTS

### Category I: Global Academic Skills 12 CREDITS

#### Subcategory A - Mathematics 3 credits

MATH	106	College Algebra	3
MATH	107	Precalculus	5
MATH	112	Calculus I	4
MATH	121	Finite Mathematics	4
MATH	122	College Mathematics for Technology	3
MATH	141	Contemporary Mathematics	3
MATH	202	Fundamentals of Mathematics II	3
STAT	141	Introduction to Statistics	3
STAT	241	Statistical Methods	4

#### Subcategory B - English 6 credits

<i>ENGL</i>	<i>150</i>	<i>College Composition</i>	<i>3</i>
ENGL	201	Business Communication	3
ENGL	226	Research Writing	3
ENGL	140	Business Writing	3
ENGL	145	Technical Communication	3

#### Subcategory C - Information Literacy 3 credits

COMT	130	Introduction to Public Speaking	3
LS	125	Research in the Information Age	3
MIS	150	Information Access and Organization	3

### Category II: Natural Sciences 6 CR. LECTURE & 1 CR. LAB

*Students are required to take one course from each subcategory and at least one corresponding lab or SCIN 101, 102, 103 & 104*

#### Subcategory A – Life Sciences

BIOL	101	Survey of Biology	3
BIOL	115	Survey of Biology Lab	1
BIOL	178	Principles of Biology	3
BIOL	188	Principles of Biology Lab	1

#### Subcategory B – Physical Sciences

CHEM	104	Fund of General Chemistry	3
CHEM	105	Fund of General Chem Lab	1
CHEM	115	General Chemistry I	3
CHEM	118	General Chemistry I Lab	1
EASC	100	Lithosphere and Hydrosphere	3
EASC	101	Lithosphere and Hydrosphere Lab	1
GEOG	100	Physical Geography Lab	1
GEOG	101	Physical Geography	3
PHYS	101	Earth, Air, Fire and Water	3
PHYS	102	Earth, Air, Fire and Water Lab	1
PHYS	110	College Physics I	3
PHYS	111	College Physics I Lab	1
PHYS	201	Introduction to Astronomy	3
PHYS	203	Introduction to Astronomy Lab	1
PSSC	101	Physical World Around Us	3
PSSC	102	Physical World Around Us Lab	1

#### Subcategories A and B – Integrated Sciences

SCIN	101, 102, 103 & 104	Integrated Sciences	3, ½, 3, ½
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### Category III: Social Sciences 6 CREDITS

*Two courses from separate prefixes*

BUS	101	Introduction to Business	3
COMT	109	Human Relations	3
COMT	110	Interpersonal Communication	3
ECON	200	Principles of Microeconomics	3
ECON	201	Principles of Macroeconomics	3
EDF	100	Education and Democracy	3
GEOG	102	World Geography	3
HHP	101	Health Sciences	3
POLS	101/200	Intro to Gov't/Intro to Comparative Gov't	3
POLS	212	United States Government	3
PSYC	101	General Psychology	3
PSYC	271	Human Relations	3
SOCL	101	Introduction to Sociology	3
SOCL	212	Physical Anthropology & Archeology	3
SOCL	221	Social Problems	3

### Category IV: History & Cultural Diversity 6 CREDITS

#### Subcategory A - History 3 credits

HIST	104	The West and the World to 1648	3
HIST	105	The West and the World since 1648	3
HIST	106	Honors: History of Western Civ to 1500	3
HIST	107	Honors: History of Western Civ since 1500	3
HIST	204	United States History to 1877	3
HIST	205	United States History Since 1877	3
POLS	221	International Relations	3

#### Subcategory B - Cultural Diversity 3 credits

ART	131	Global Visual Culture	3
COMT	160	Introduction to Intercultural Communication	3
ENGL	260	World Foundations of Literature	3
GEOG	120	Environment and Culture	3
HHP	270	Global Health Issues	3
NAMS	181	Introduction to Native American Studies	3
NAMS	211	Social Issues of the Native American	3
PHIL	105	The Religious Quest	3
REHA	201	Introduction to Diversity	3
SOCL	211	Cultural Anthropology	3
A&SC/SOCL	250	Women, Culture and Society	3
SPAN	150	The Hispanic Tradition	3

### Category V: Arts & Humanities 6 CREDITS

#### Subcategory A - Arts 3 credits

ART	110	Art Studio Essentials for the Non-Art Major	3
ART	142	Introduction to Pottery	3
ART	161	Introduction to Drawing	3
COMT	150	Introduction to Theatre and Performance	3
COMT	155	Global Cinema	3
COMT	250	Introduction to Acting	3
ENGL	204	Fundamentals of Creative Writing	3
ENGL	280	Fiction into Film	3
MUSC	100	Music Appreciation	3
MUSC	150	Musics of the World	3
DSGN	248	Computer Presentation and Animation	3

#### Subcategory B - Humanities 3 credits

ART	132	Art History Survey	3
ENGL	160	Reading and Responding to Literature	3
ENGL/PHIL	240	The Bible as Literature	3
HON	181	The Ancient and Medieval Worlds	3
HON	182	The Renaissance and Modern Worlds	3
HON	281	Humanistic Thought of the U.S. to 1877	3
HON	282	Humanistic Thought of the U.S. since 1877	3
PHIL	115	Ethics	3
PHIL	117	Philosophies of Life	3

Course			Credits	Grade	Semester	Equivalent
<b>Core Requirements</b>						
HS	201	Survey of Human Services	3			
HS	335	Introduction to Counseling	3			
HS/ REHA	345	Legal, Ethical and Professional Issues in Human Services	3			
HS	386	Supervised Field Experience I in Human Services	3			
HS	387	Professional Seminar I in Human Services	1			
HS	452	Human Services Management	3			
HS	481	Abuse, Neglect in the Family and the Helping Process in Human Services	3			
HS	486	Supervised Field Experience II in Human Services	3			
HS	487	Professional Seminar II in Human Services	1			
HS	488	Supervised Field Experience III in Human Services	3			
HS	489	Professional Seminar III in Human Services	1			

**Mathematics and Science Requirements** – The Degree Program in Human Services requires three (3) semester credit hours in Mathematics and three (3) semester credit hours in Sciences in addition to the Academic Foundations Math/Science requirements.

Science Course (should relate to some aspect of the human condition; select in consultation with advisor)	3			
*STAT 141 Introduction to Statistics or PSYC 205 Research Analysis in Psychology or An equivalent course selected in consultation with advisor	3			

**Professional Skills Development for the Human Services** - Take at least one (1) course from each of the following four (4) areas for a minimum total of 12 semester credits. **A course selected in the Professional Skills area cannot be used to satisfy the requirements in any of the Concentrations.**

**A. The Helping Process in Human Services**

REHA	301	Principles of Counseling and Group Theory	3			
REHA	418	Counseling for Loss and Bereavement	3			
HS	485	Suicidal Ideation and Behaviors	3			

**B. Identification and Utilization of Community Resources in the Human Services**

REHA	303	Assistive Technology Applications Across the Lifespan	3			
REHA	406	Assessment and Case Conceptualization in Rehabilitation and Human Services	3			
REHA	453	Case Management and Community Resources	3			

**C. Mental Health and Human Services**

HHP	436	Stress Management and Emotional Health	3			
PSYC	470	Abnormal Psychology	3			
REHA	425	Psychiatric Rehabilitation	3			

**D. Medical and Health Related**

HHP	211	Community Health	3			
HS	385	Behavioral Pharmacology and Human Services	3			
REHA	215	Psychosocial Aspects of Disability	3			

**Human Services Concentrations** – Each student is to complete three (3) concentrations. These are to be selected from the five (5) concentration areas listed below. A student must select one (1) major concentration and two (2) minor concentrations. A minimum of four (4) courses must be completed in the major concentration chosen, and at least three (3) courses must be selected from the two (2) minor concentration areas for a minimum of thirty (30) credits. A course selected in one concentration cannot be used to satisfy the requirements in other concentrations, skills development, Academic Foundations or core requirements. Certain courses in each concentration have prerequisites; students should check course descriptions for prerequisite requirements.

***1. Mental Health Systems and Applies Psychology***

PSYC	380	Developmental Psychology	3			
PSYC	382	Adult Psychology	3			
PSYC	460	Theories of Personality	3			
PSYC	470	Abnormal Psychology	3			
REHA	301	Principles of Counseling and Group Theory	3			
REHA	418	Counseling for Loss and Bereavement	3			

***2. Community Based Programs for People with Disabilities***

REHA	215	Psychosocial Aspects of Disability	3			
REHA	303	Assistive Technology Applications Across the Lifespan	3			
REHA	406	Assessment and Case Conceptualization in Rehabilitation and Human Services	3			
REHA	425	Psychiatric Rehabilitation	3			
REHA	453	Case Management and Community Resources	3			

***3. Gerontology/Aging and Related Human Services***

PHIL	301	Death, Dying and Medical Ethics	3			
PSYC	382	Adult Psychology	3			
PSYC	383	The Psychology of Aging	3			
REHA	418	Counseling for Loss and Bereavement	3			

***4. Chemical Addictions and Treatment in Human Services***

HS	385	Behavioral Pharmacology and Human Services	3			
HS	483	Treatment Perspectives of Chemical Dependency and Addictive Behaviors	3			
HHP	411	Alcohol, Tobacco and Other Drug Prevention	3			
REHA	406	Assessment and Case Conceptualization in Rehabilitation and Human Services	3			

***5. Social Issues Across the Lifespan***

EC	336	Social and Emotional Development in Young Children	3			
EC	437	Child in the Family System	3			
*NAMS	211	Social Issues of the Native American	3			
*SOCL	221	Social Problems	3			
SOCL	326	Juvenile Delinquency	3			

**Electives**


**BACHELOR OF SCIENCE DEGREE IN HUMAN SERVICES**

<b>Categories</b>	<b>Credits</b>	<b>Earned</b>
Academic Foundations	37	_____
Core Requirements	27	_____
Professional Skills Requirement	12	_____
Human Services Concentration Areas	30	_____
Math & Science Requirements	6	_____
Electives (may vary)	V	_____
Total	120	_____

**It is the student's responsibility to know and meet the requirements for graduation.  
A minimum of 36 credits must be upper division classes (300 and above).**

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**NOTES**

All students desiring admission to the Human Services Program are required to file an application for admission. The application must be completed during the semester following the completion of 40 semester hours of credit, or, in the case of a transfer student, during the first semester of residence after the student has attained sophomore level.

1. A minimum of 40 semester credits are to be completed prior to admission to the Human Services Program.
2. A minimum cumulative grade point average of 2.00 is required in all courses completed.
3. All applicants must complete the Academic Foundations Category Requirements at Montana State University-Billings, or at another regionally accredited institution of higher education, earning a minimum grade point average of 2.00. Courses taken on a pass/no pass or credit/noncredit basis will not be accepted to fulfill the requirements. Students should consult with their academic advisor.
4. A minimum grade of B in HS 201.
5. The application should be accompanied by a working copy of the student's transcript and be submitted to the faculty advisor for review and approval and signed by the advisor and the Department Chair at least three (3) weeks prior to the end of the semester during which application is made.

Students not accepted are encouraged to apply for admission during the next application period. It is the responsibility of each student to ensure that a completed application is submitted by the deadline. It is suggested that applications be submitted at least three (3) weeks prior to the end of the semester during which application is made. If admission to the Human Services Program is denied, the applicant may appeal the decision to the Human Services Committee of the Department. The Department Chair serves as chair of the appeals committee.