

Student Affairs Council

Wednesday, April 6, 2016

SUB Missouri Room

9:00am

Facilitator: Trudy Carey

Meeting Minutes

In attendance: Joe Oravec, Cheri Johannes, Heather Eggum, Tammi Watson, Kathy Kotecki, Stephanie Cowen, Trudy Carey, Chad Schreier, Darla Tyler-McSherry, Kristin Peterman, Dan Benge, Jeremy Noel, Aaron Murrish, Rob Kirby, Lori Borth, John Gillette, Diane Duin, Barbara Wheeling, Mary Susan Fishbaugh, Claudia Janecek, Guests: Clinton Culp, Lynne Fitzgerald, Michelle Schraudner, and Carmen Price

1. Welcome: Trudy entertained us with a story emphasizing the importance of repetition and association.
2. Special Guests:
 - a. Outdoor Adventure Leadership Program-Clinton Culp and Lynne Fitzgerald gave updates on their program.
 - Rebuilt the challenge course, climbing wall, and will have rafting trips this summer
 - The program has the ability to refit for any group. They offer both team building and leadership programs
 - Programs are available for MSUB community groups, student groups and student government
 - There may be some direct costs related to the program
 - b. Social Media: Carmen Price & Michelle Schraudner led a social media discussion.
 - Increase our social media presence
 - Continuity of social media throughout the campus (new students, graduation, alumni)
 - Use of hashtags in promotions.
3. Cabinet Update: Dr. O led the following discussions.
 - a. 2016-17 Budget. The quick summary was distributed and reviewed. We will receive the full amount of the performance based funding. It will be spent solely on recruitment and retention initiatives. Via UBC, there is a campus wide embracement of the initiatives.
 - b. Chancellor has requested budget repositioning scenarios reflecting certain percentages as discussed for 2016-17.
 - c. Foundation for the Next Century. Emphasis will be on how the community of Billings sees MSUB and what does Billings need from MSUB. Downtown Billings Association boundaries are "from the Rims to the River". MSUB is the northern border.
 - d. The MSUB Extended campus will be moving to the COE on the University Campus.
 - e. Early Alert: IT will be piloting the use of Qualtrics in building our own early alert program. Michael Barber is pulling together a small working group of faculty and student affairs staff to further explore and pilot for Fall 2016. This software system will enable us to track students. Joe inquired the name of the program that Student Support Services use for similar initiatives; Dan Benge reported that his department currently uses a similar system.
 - f. Provost attended a conference for "Complete College America". Students who take co-requisite classes increase their percentage of success compared to those who first take remedial class, and then the credit bearing class. City College has successfully implemented a writing program.
 - g. Academic Support Center-Discussion was held regarding testing for new students.
 - h. The Foundation has five finalists for the CEO position.

4. Upward Bound summer updates: Dan Bengé reported the following;
 - a. Upward Bound Staff will be on campus beginning June 8. Students on campus June 12-July 22. Away June 27-July 5.
 - b. There are Summer Bridge Programs, concerned about lack of course offerings again for this summer.
 - c. If we want "University Connections" students, we need to offer more classes. Academic Affairs needs to build a master calendar to depict a summer schedule.
 - d. Dual enrollment is an opportunity to bring students to campus
 - e. Discussion was held regarding theme based general education courses
 - f. Lori Borth reported that Veterans Upward Bound will have a summer program also. There is an evening program (16 credits available) and an 8-week day program. Many of the classes are available via WebEx. These programs are offered at no cost to students and MSUB. For more details, call Lori.
5. Professional Development Updates: Heather Eggum
 - a. Important Dates: Commencement -Saturday, May 7th, Grades Due Wednesday, May 11th at Noon
 - b. Division of Student Affairs end of year gathering will be held on Thursday, May 26th. E mail will be going out to staff on Friday, April 8th.
6. Relay for Lunch Sponsorship: Kathy Kotecki
Division of Student Affairs will sponsor the Relay for Lunch on Wednesday, May 25th. We will be serving "Chicken Bowl"
7. Search update: Director of Student Services at City College-Interview Questions: Darla Tyler-McSherry is Chair of the Search Committee
 - a. If anyone has any specific questions for the candidates, please let Darla know.
 - b. The candidates will be scheduled for their on campus interviews the week before finals.
8. City College program updates: nursing/pharmacology: Stephanie Cowen reported the following City College program updates
 - a. The ASN Nursing curriculum is being approved by the Board of Nursing April 13th. The student application process has not been finalized.
 - b. The Practical Nursing Online Certificate program has been approved by the Board of Regents, but still going through the approval process to be funded by department of education. The core classes will start in Spring 2017
 - c. The Pharmacology Certificate program is being sent to the Board of Regents, should be on the May agenda. This program will join with Missoula College for course offerings.
9. SSS, ASC, and DSS
Trudy Carey handed out a brochure designed to promote all three programs, Academic Support Center, Disability Support Services, Student Support Services TRIO
10. Staffing updates (Everyone)
Madeline Felts New Student Services
Justin Beach Financial Aid Systems Analyst

Reminders/Announcements:

Next SAC Team Meeting is Wednesday, May 11th, 2016

Meeting Facilitator will be Kelly Buck