

Student Affairs Council

Wednesday, December 16, 2015
SUB Missouri Room
9:00am

Facilitator: Chad Schreier
Minutes

In Attendance: Joe Oravec, Shelley Zimmerman, Jürgen Bach, Jeff Rosenberry, Aaron Murrish, Kristin Peterman, Stephanie Cowen, Tammi Watson, Cheri Johannes, Becky Lyons, Heather Eggum, Kelly Buck, Paul Foster, Kathy Kotecki, Darla Tyler-McSherry, Emily Williamson, Chad Schreier, Dan Benge, Ashley Chilton, Mary Susan Fishbaugh, Claudia Janecek

1. Welcome (Chad) Chad welcomed everyone. Chad announced the bookstore employee sale starts Thursday morning at 8:00am. Jeff Rosenberry lead us in a seasonal song
2. Cabinet Update (Joe)
 - a. CRM is having system wide meetings now, campus meetings will be in the future.
-Tammi Watson: Currently the scope of work is with undergraduate admissions. Looking at data elements needed. A goal is to assure all departments know what materials are sent to incoming students (communication flow).
 - b. University Budget Committee: Kathy K. announced that a list of priority items are being developed in the event that any one-time monies may become available.
3. Spring Enrollment (Cheri)
 - a. Enrollment is tracking the same as last year
 - b. There has been lots of communication with students
 - c. Regarding the break between semesters: SD2 starts before us. Bozeman College of Nursing will be on campus starting Jan. 6 for orientation.
 - d. Joe reported that enrollment is currently above the projected budget combined for the University and City College campuses. Thank you for calling and reaching out to our students.
4. Recruitment Plan presentation at Cabinet (Tammi)
 - a. Tammi shared the discussion at Cabinet about recruitment. If you would like a copy of the complete plan contact Tammi.
5. Current Student Communication (Cheri)
 - a. Students are receiving multiple messages from different departments on the same day
 - b. It is important that when the conversation is started with the student, all staff should work together and have coordinated conversations to the student and not overwhelm them.
 - c. Discussion followed to develop the communication connection.
6. Grading (Cheri)
 - a. This is finals week. Grades are due Wednesday, December 23, 12:00noon
 - b. Information about the grades will not be available until the week of the 28th.
 - c. If grades are missing student needs to talk to the instructor

7. Financial aid Staff Retreat (Emily)
 - a. Thursday, December 17, 2015 the financial aid office will be closed for their retreat.
 - b. If an emergency arises text Emily.
8. FSA ID (Emily)
 - a. Emily reported that the FAFSA PIN number has been eliminated. FSAID is now required
 - b. Every student must have a FSAID. If student is a dependent, one parent must also have a FSAID
9. Power of One Week (Kristin)
 - a. Kristin emailed the agenda for the Power of One Week to the SAC team.
 - b. Power of One Week will be held the first week of classes.
 - c. Special attention to the event on Monday January 25th. Basics of transgender will be presented (Trans 101- Workshop for Staff and Faculty).
10. Student Affairs Assessment Survey (Becky and Emily)

On Monday, December 7th, Becky sent an email asking everyone to complete the survey. Results will be shared at the Weds., February 3, 2016 SAC meeting.
11. Supporting Transgender Students (Joe and Kathy)
 - a. Joe asked the question "How are we embracing our Transgender students?"
 - b. Transgender students are an important part of our community.
 - c. Workshops presented during the "Power of One Week" are designed to help the faculty, staff, and community understand transgender individuals.
 - d. Discussion followed how we can support our students, providing a place to connect.
12. TedX (Joe Oravec)
 - a. TedX was offered through the extended campus and multiple depts.
 - b. Joe would like feedback
 - i. Context and speakers were great
 - ii. TedX should be owned by a department and/or a student group (not multiple departments)
 - iii. Not an annual event
 - iv. There is a TedX Billings, is another one necessary?
13. Crowdsourcing (Joe Oravec)
 - a. Topic at Advancement Council using crowdsourcing as a funding source
 - b. Discussion followed. Is it feasible, legalities involved, competing for limited funds?
14. Social Fraternities/Sororities at MSUB (Joe Oravec)
 - a. Community members contacted Joe asking about the startup of the Greek system.
 - b. Have we looked at a Greek system for nontraditional students?
 - c. Jeff Rosenberry reported that three years ago a student survey was done to see if there was any interest. However, a survey to faculty and staff was not.
15. Staffing Updates (Everyone)

Round the room sharing
16. Additions
 - a. Halls will close on Friday, December 18th at noon
 - b. University Dinner will be held Thursday, December 17th, 5:00pm
 - c. VCSA open house will be held on Friday, December 18th, 1-3pm. This is Shelley Zimmerman's last day in the division. She will be working in KEMC beginning December 28, 2015.

- d. Summer and Intercession has been posted
- e. Trio received a slight increase of federal funding/and there is more demand for services
- f. Financial Aid boot camp will be held on January 27th, 2016
- g. College Goal will be held on campus, Saturday, February 27th, 2016 in the SUB
- h. College matters Grant will have help sessions for parents to fill out a FAFSA
- i. Billings Chamber After Hours will be held at City College on Wednesday, January 13, 5-7pm
*Meet with university faculty & staff and learn about what is happening at your university.
Tours of the Health Sciences building will be available.
This two hour time frame gives you the opportunity to discuss and share ideas while learning about other local businesses. It is a relationship-building experience held in a relaxed setting that benefits you and your company through added contacts and resources. Stay for 20 minutes or enjoy the full two hours.
Let Joe know if you are interested in attending. And, If there are MSUB reps that would like to attend Business After Hours, they just need to let the Chamber staff at the check in table know they are with MSUB and they will not be charged. Chamber Representative mentioned that if they have on their name badge it makes it a little easier for them to manage.*

Next SAC Team Meeting is Wednesday, January 6, 2016

Meeting Facilitator is Stephanie Cowen