

## Student Affairs Council

Wednesday, August 19, 2015  
SUB Missouri Room  
9:00am

Facilitator: Becky Lyons

### MINUTES

**In Attendance:** Shelley Zimmerman, Trudy Carey, Chad Schreier, Bob Hoar, Joe Oravec, Rob Kirby, Jeff Rosenberry, Aaron Murrish, Kristin Peterman, Stephanie Cowen, Emily Williamson, Tammi Watson, Cheri Johannes, Becky Lyons, Heather Eggum, Kelly Buck, Paul Foster, Kathy Kotecki, Darla Tyler-McSherry, Ashley Chilton, Martha Hintt.

1. Welcome (Becky) Welcome everyone to this month's SAC Team meeting.
  - a. As we begin another new academic year, please remember your first week of school and use it to help our new students feel comfortable and get situated.
  - b. (Everyone enjoyed the activity Becky facilitated – thanks, Becky! Fun memories!)
2. Special Guest: Welcome Provost Bob Hoar and thanks for joining us today. Provost Hoar shared some of his past endeavors and projects while he was in Wisconsin and tasks he plans to work on here at MSU B.
  - a. The Provost hopes to help students across the threshold and helping them understand that they are academically prepared.
  - b. MSUB has become a member with The Gardiner Institute to help track progress and retention.
  - c. We hope to work together and having more intentional collaborations and partnerships between academic affairs & student affairs.
    - i. Both Joe and Bob will be facilitating listening sessions the first part of the semester with each area.
    - ii. Both hope to implement joint open office hours so that student/faculty/staff can come in and visit.
    - iii. A webinar titled “Managing Personality Disorders in the Classroom: Essential Tools, Strategies & Resources” is being co-sponsored by Student Affairs & Academic Affairs that can benefit us all. Everyone is invited to take advantage of this learning opportunity.
    - iv. “The Box” was discussed. It is a software package to store info and share it easily. It is in the pilot phase now.
3. Cabinet Update (Joe)
  - a. Two weeks ago Cheri presented a summary of the Noel Levitz' work and did a fantastic job of doing so. Hundreds of hours went into this project.
  - b. The Chancellor's opening convocation is coming up next week. You will be hearing a lot about the “Foundation for the Next Century”. The Chancellor wants to embark upon community listening sessions. If anyone knows of good individuals for these, please pass their names along to Joe.
  - c. Maintenance will be happening on the IT network, watch for the email.
  - d. Darla will be serving on the OCHE Suicide Prevention and Mental Health Task Force and will be reporting back on those.
  - e. Emily provided an update on student loans and default rates.
    - i. We lost some state support grants during 2016/17 and Fin Aid is focusing on other areas to utilize and adjust for support.
    - ii. Please share with Emily any student examples or personal stories who were affected so she can share those when she approaches the BOR for help.

- iii. The fed gov. reorganized the fee structure for the default prevention program and Emily is working on the loss of that for our students. The OCHE office has also helped manage this.
  - f. CRM update - the Hobsons contract is still being worked through. We will be moving forward with a 4 campus instance. We are looking at a 6-8 month timeframe to roll this out, possibly starting in December and implementing for Fall 2016.
  - g. Advancement Council has some announcements of significant donations for Yellowstone Hall.
  - h. An Administrative Policy Review Committee is being established as a result of good work done this summer on a variety of policies; however, no formal committee has been established in the past to review and new policies or changes to existing campus-wide policies. This committee, charged by the Chancellor, will do such. Therefore, if you or your area expects to adjust, implement, any type of policy, please speak with Joe to determine initial steps.
4. Enrollment update (Cheri) Enrollment for Fall was discussed; data was shared.
- a. We are continuing with recruiting student applicants.
  - b. We are working on following up with students who started in a degree program and did not finish it.
  - c. Lunch & Learns sessions are coming up, please attend if you can.
5. Housing (Jeff) Residence Hall occupancy and data was discussed. A sign-up campaign is on-going.
6. Orientation update (Tammi) Orientation data was shared and discussed. We have a registration day on both campuses this Friday. New Student Day is coming up on both campuses (see uploaded flyer)
7. Student Union & Events (Kristin) Welcome Week Schedule passed out to the group (see uploaded flyer). Move in day is Sunday, September 6<sup>th</sup>.
8. Dean of Students Update (Kathy)
- a. Professional Development Training Day is on Monday, August 24<sup>th</sup>, a morning and afternoon session. Please attend during the times that work best for your schedule.
  - b. Everfi is accessed via MyInfo. New students need to complete this. Holds are being managed and shouldn't become an issue for students.
  - c. Darla discussed the Campus Climate Survey which will be submitted for approval. We hope to roll this out mid semester.
  - d. The Jacket Shuttle will be funded by ASMSUB. We are working to get it up and running by mid Fall.
9. College Store update (Chad)
- a. We are managing the VIP program with great response by studnets.
  - b. We are "early" in being ready for book sales – this coming Monday, August 24<sup>th</sup>.
  - c. We are open around the same time as the residence halls on September 6<sup>th</sup>.
10. Student Success Committee update (Tammi, Stephanie, Jeff,) We have a meeting next week on FYE, Advising, and High Impact topics. We will meet and report to the Chancellor. Joe has asked the group to discuss Fin Aid.
11. New Staff Hires (Everyone) There have been new staff hires in Advising/Career Services, New Student Services, City College and Student Health Services. Other Student Affairs departments are working on filling vacancies as well.
12. Additions:
- Becky discussed NextGen, a partnership with the Chamber of Commerce.
    - The group is composed of community mentors looking to take on a mentee. The goal for this year is to have 30 students join the group.

- The target for the first year is Juniors & Seniors.
- Applications will be online and due by mid October so they can start up by mid November
- <http://www.billingsnextgen.com/mentor/>
- An Admin\_Gen email on Linda Crummett's retirement party is coming out tomorrow for Thursday, August 27 (3-5pm – SUB Atrium).
- Housing is still taking for volunteers for Movers & Shakers for ResHall Move-In.
- MSU B Night at the Mustangs is on Tues., Sept. 8<sup>th</sup>.
- City College is hosting a faculty training session next week – Thurs., Aug. 27.
- Becky discussed Next Gen, a partnership with the community. The group is composed of community mentors looking to take on a mentee. The goal for this year is to have 30 students join the group. The target for the first year is Juniors & Seniors. Applications will be online and due by mid October so they can start up by mid November

#### **Reminders/Announcements:**

- Monday, Aug.24: Student Affairs Professional Development Day
- Tuesday, Aug. 25: University Convocation & Picnic
- Sunday, Sept. 6: Residence Hall Move-In

Next SAC Team Meeting is **Wednesday, September 23rd**

**Meeting Facilitator is Trudy Carey**