

Assignments and Activities
MGMT 353-001: Organizational Behavior
Fall 2009 MWF 8:10 – 9:10 a.m.

CHAPTER	DAY	SKILL ASSESSMENT / SHORT ASSIGNMENT (Due at class time)	CASE	IN-CLASS ACTIVITY
INTRO	9/9			Handouts
	9/11	(Web) What Does It Take to Be an Effective Manager p. 28		Assign teams
	9/14	SSS Software In-Basket Exercise p. 30		
	9/16	SSS Software (cont.)		
1	9/18	Emotional Intelligence p. 47		
	9/21	(Web) Articles on file sharing		Values exercise
	9/23	Learning Style Inventory p. 52 Tolerance of Ambiguity Scale p. 56		
	9/25	Locus of Control Scale p. 54 (Web) FIRO-B		
	9/28			CHAPTER 1 EXAM
2	9/30	Stress Management p. 110		Case writing discussion
	10/2	Time Management p. 111		
	10/5		The Case of the Missing Time p. 154	The Small Wins Strategy p. 159
	10/7	Type A Personality Inventory p. 112 Social Readjustment Scale p. 113		Life Balance Analysis p. 160
	10/9			CHAPTER 2 EXAM
3	10/12	(Web) Newspapers in Trouble (NPR podcast - 42 minutes)		
	10/14	How Creative Are You? p. 173		
	10/16			Video clips: Tora, Tora, Tora
	10/19		Admiral Kimmel's Failure at Pearl Harbor p. 214	
	10/21			CHAPTER 3 EXAM
4	10/23			Video clip: He Says She Says Listening survey Email firestorm
	10/26	Communication Styles p. 239		Supportive communication exercise
	10/28		Rejected Plans p. 271	
	10/30			CHAPTER 4 EXAM
5	11/2	Using Influence Strategies p. 285		
	11/4			Ann Lyman's Proposal p. 317 Influence attempt exercise

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	11/6		(Web) Dr. Brilliant	
	11/9			CHAPTER 5 EXAM
	11/11	VETERAN'S DAY	VETERAN'S DAY	VETERAN'S DAY
6	11/13	Work Performance Assessment p. 329		
	11/16	(Web) Outside reading: "On the Folly of Rewarding A while Hoping for B"		Joe Chaney p. 367
	11/18		Electro Logic p. 358	
	11/20			CHAPTER 6 EXAM
7	11/23	Strategies for Handling Conflict p. 379		Negotiations Game
	11/25	THANKSGIVING BREAK	THANKSGIVING BREAK	THANKSGIVING BREAK
	11/27	THANKSGIVING BREAK	THANKSGIVING BREAK	THANKSGIVING BREAK
	11/30			Bradley's Barn p. 423 Avocado Computers p. 423 Phelps, Inc. p. 424
	12/2		Education Pension Investments p. 409	
	12/4			CHAPTER 7 EXAM
9	12/7	Diagnosing the Need for a Team p. 495		
	12/9		The Tallahassee Democrat's ELITE Team p. 523	
	12/11			Discussion of conducting meetings
	12/14			CHAPTER 9 EXAM (2:00 – 3:50 p.m.)

KEY DATES

Wed. Sep. 9	Classes begin
Fri. Sep. 11	Late registration fee applies (\$40.00). Students who have not paid fees/signed a fee statement by this date will be dropped and must re-register.
Thu. Sep. 17	Last day for registering/adding classes
Tue. Sep. 29	Last day for withdrawing/dropping classes with a partial refund
Tue. Oct. 27	Last day to drop classes without penalty for failing (no refund)
Mon. Nov. 2	Registration for 2010 spring semester begins
Fri. Nov. 6	Last day to apply to graduate spring or summer semester 2009
Wed. Nov. 11	VETERAN'S DAY (No classes, offices closed)
Tue. Nov. 24	Last day to drop a class with approval of advisor and course instructor
Wed.-Sun. Nov. 25-29	THANKSGIVING HOLIDAY (No classes, offices closed)
Mon.-Thu. Dec.14-17	Final exam week