



MSU BILLINGS BUDGET OFFICE

FY 2013

**OPERATING BUDGET
AND RELATED
INFORMATION**



*Trudy Sipe Collins
University Budget Director*

The Annual Budget

- Aligns resources with University strategic goals and objectives
- Maximizes use of financial, physical and human resources to provide an effective and efficient educational experience for students
- Demonstrates stewardship
- Provides accountability

Budget Focus: Current Unrestricted Fund

FY 2013 Budget: \$42,052,087

- Referred to as the **general operating budget** or the State appropriated budget
- Used to record revenues and expenditures associated with University general operations
- Revenues include State appropriations, tuition, miscellaneous fees, interest and transfers.
- Expenditures are recorded by program in accordance with NACUBO guidelines
- Banner indexes begin with 61

A CLOSER LOOK:

General Operating Budget Anticipated Revenue

How do we plan on funding our General Operating Budget?



For every \$1 of Revenue

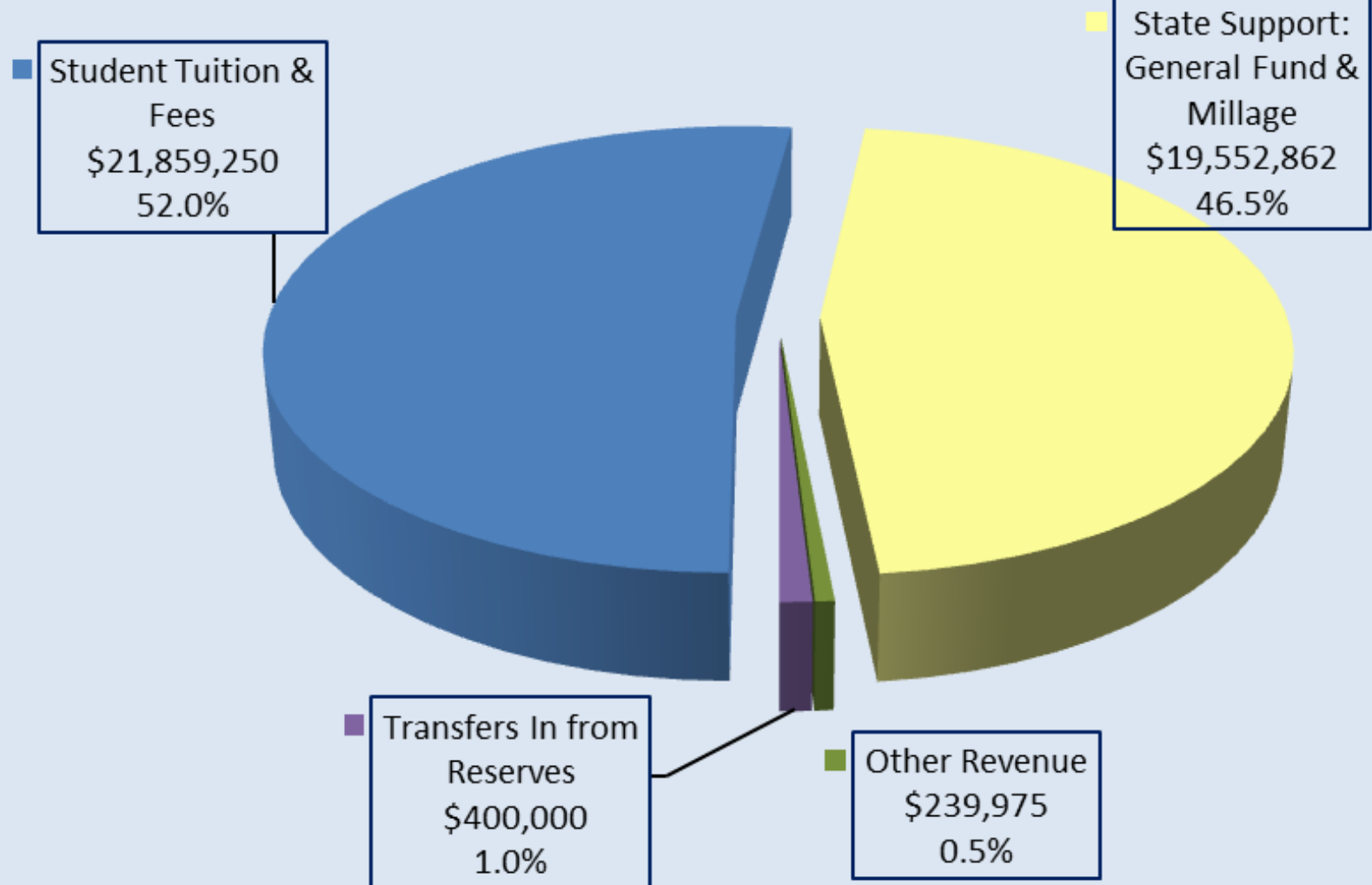


\$.52	<i>Tuition & Fees</i>
\$.46	<i>State Appropriation</i>
\$.01	<i>Other Revenue</i>
\$.01	<i>Transfers from Reserves</i>

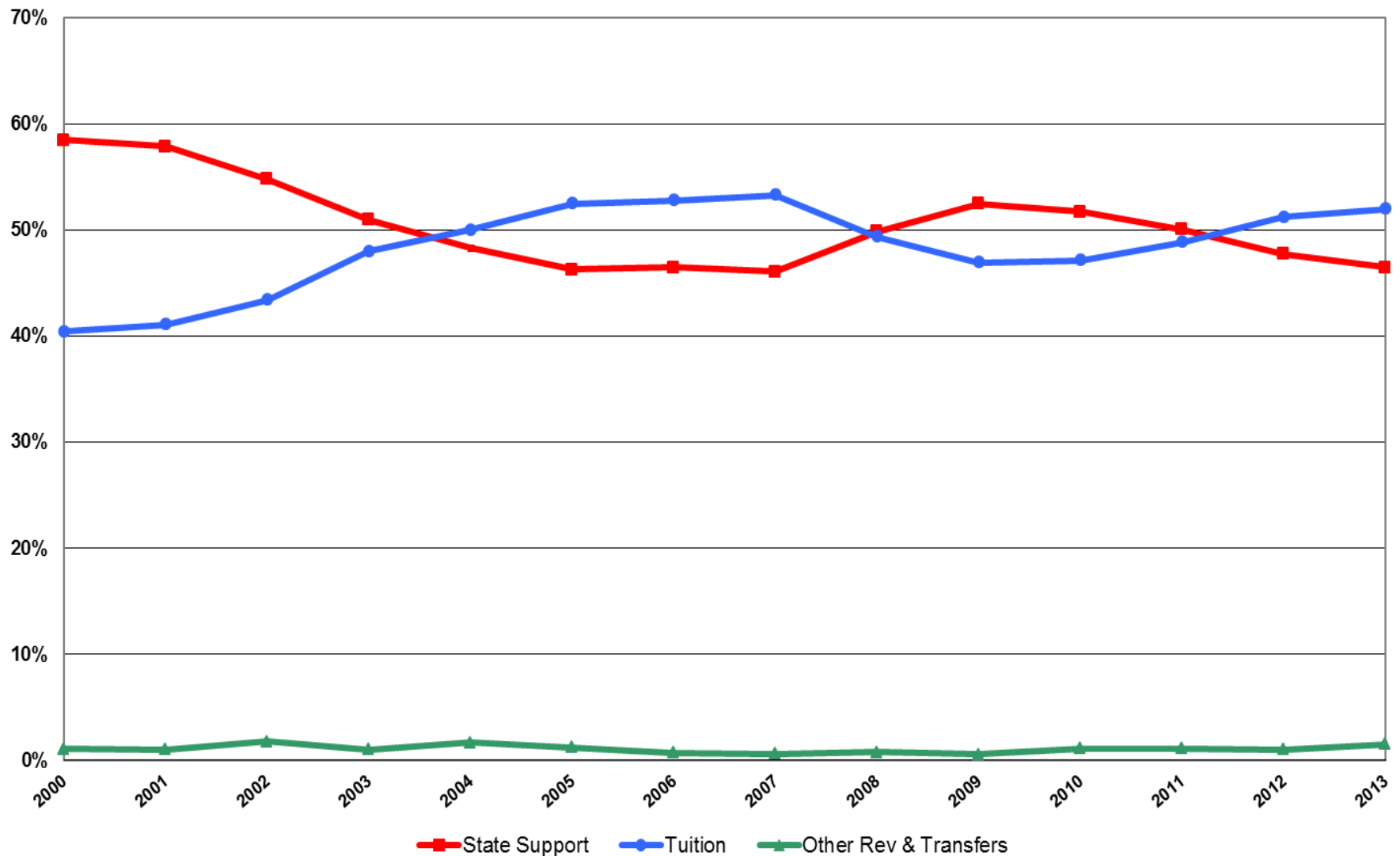


FY 2013 Estimated Revenues (General Fund)

Total: \$42,052,087



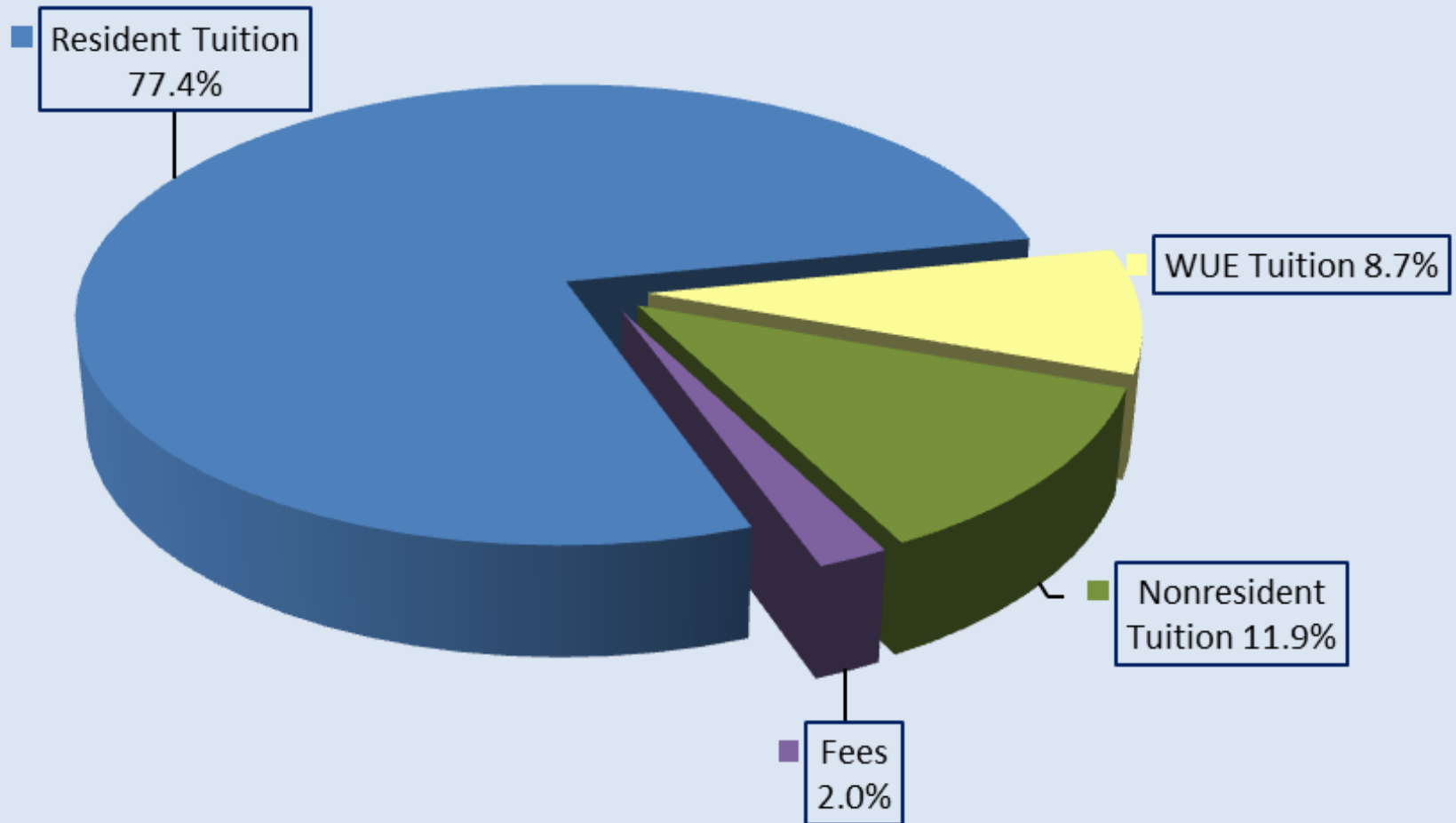
**General Operating Fund
Revenue Sources as a Percentage of Gross Revenue
Fiscal Years 2000 - 2013**



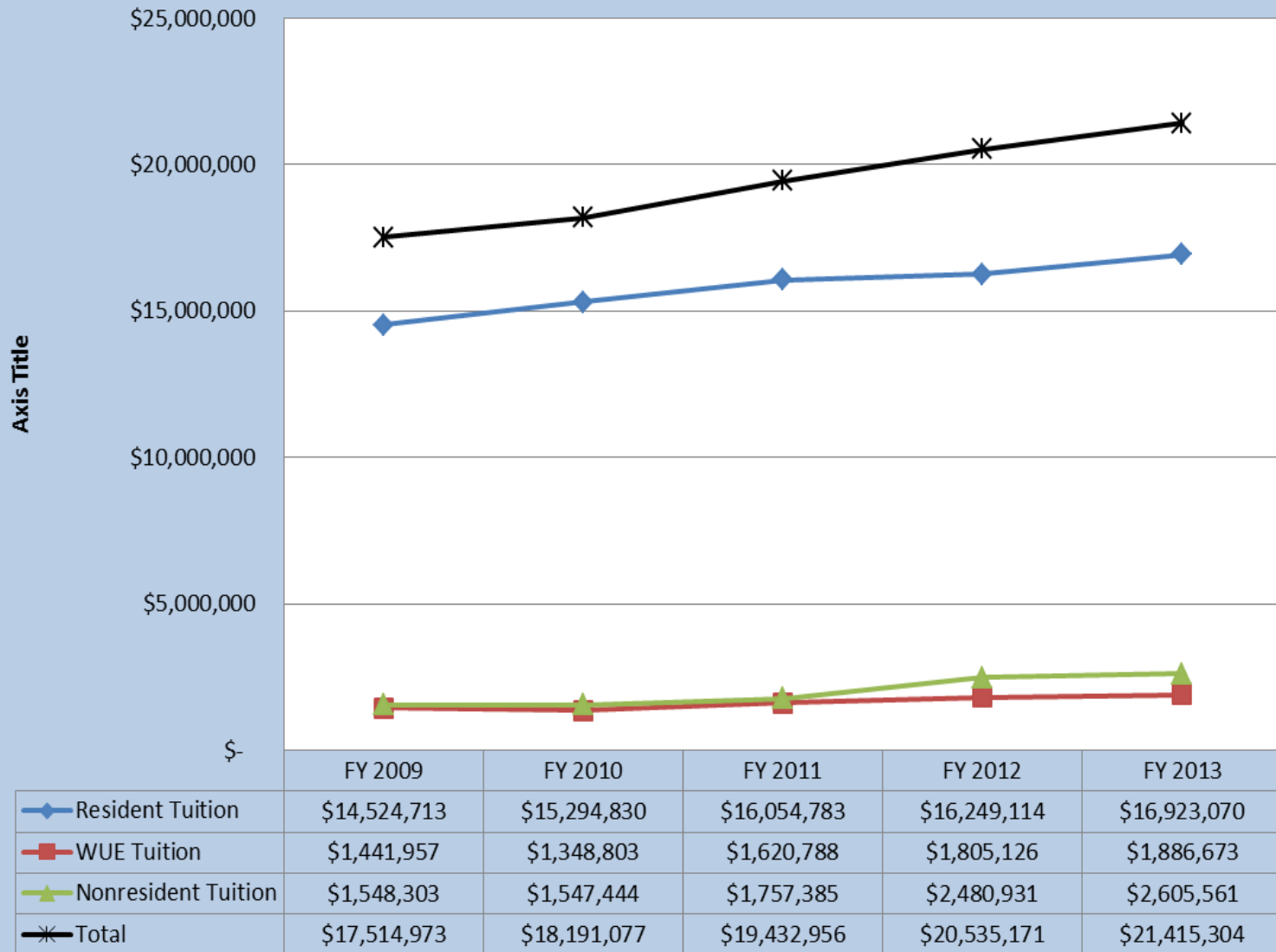
A CLOSER LOOK:

Student Tuition

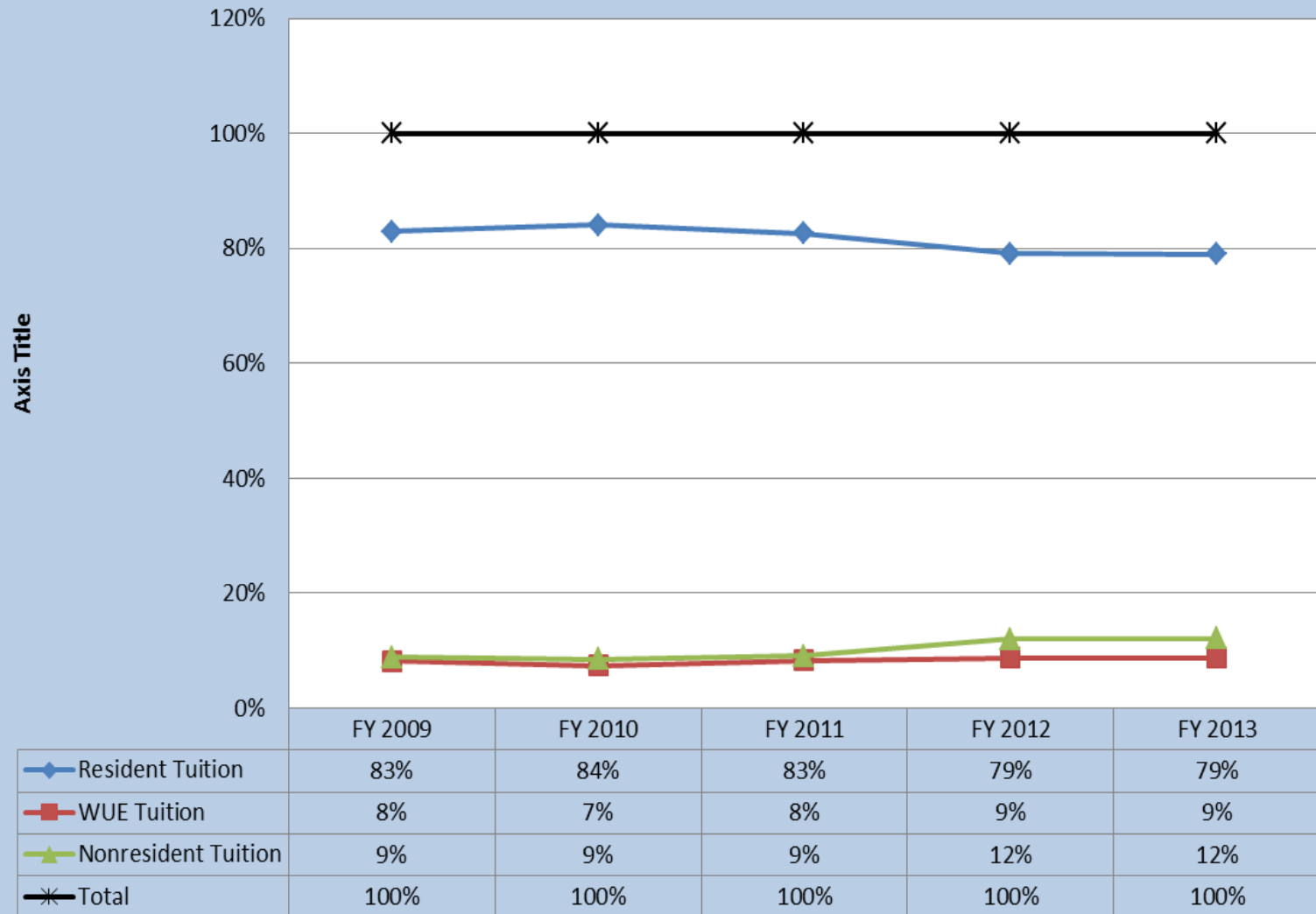
FY 2013 Estimated Tuition Revenues by Residency
General Fund only
Total: \$21,859,250



Tuition Revenue by Residency Status FY 2009 - 2013



Percentage of Tuition Revenue by Residency Status FY 2009 - 2013



A CLOSER LOOK:

General Operating Budget Budgeted Expenditures

How do we plan on spending our General Fund Budget?



For every \$1.00 spent

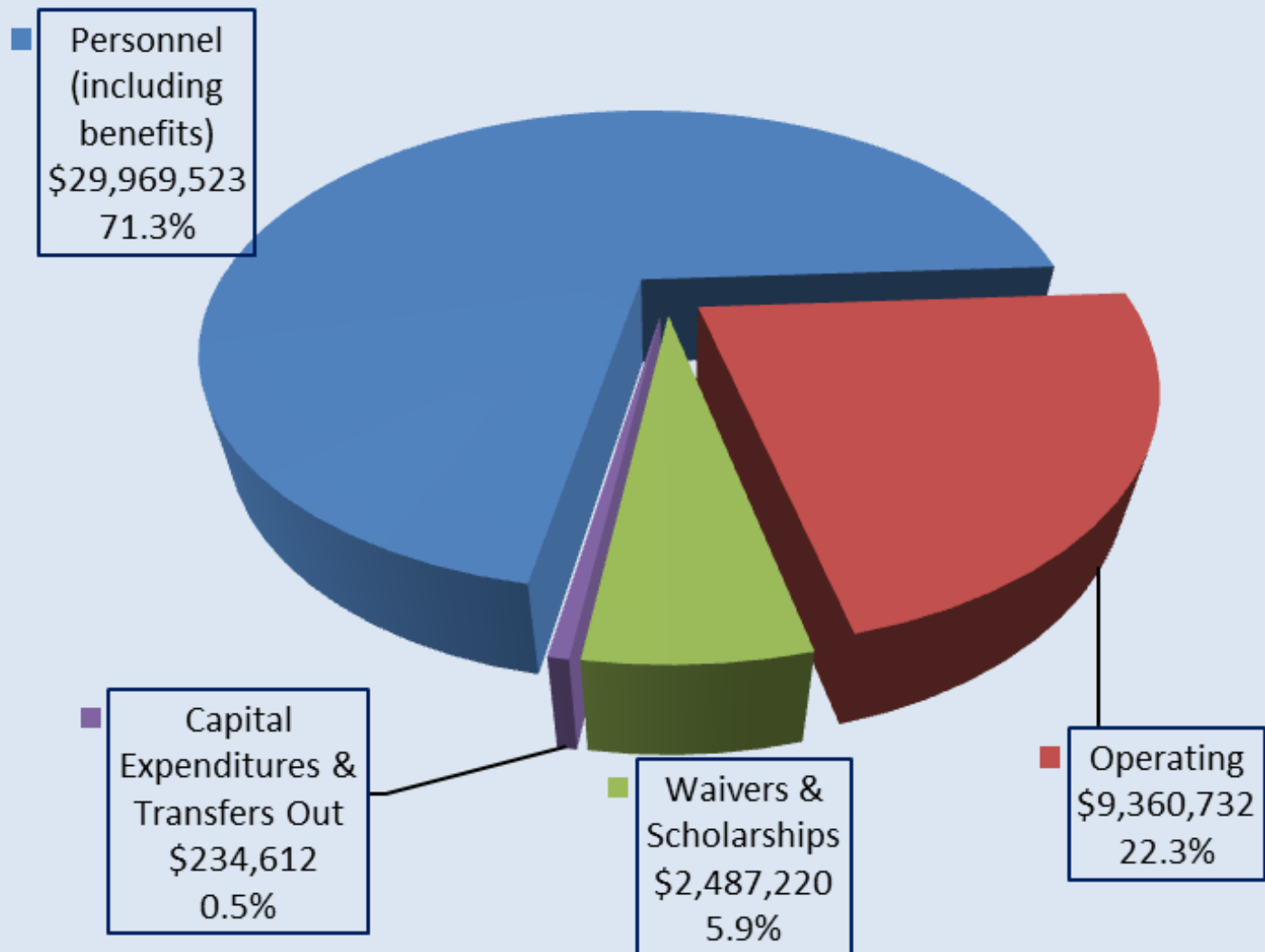


<i>\$0.71</i>	<i>Personal Services</i>
<i>\$0.22</i>	<i>Operating Expenses</i>
<i>\$0.06</i>	<i>Scholarships & Waivers</i>
<i>\$0.01</i>	<i>Capital & Transfers</i>

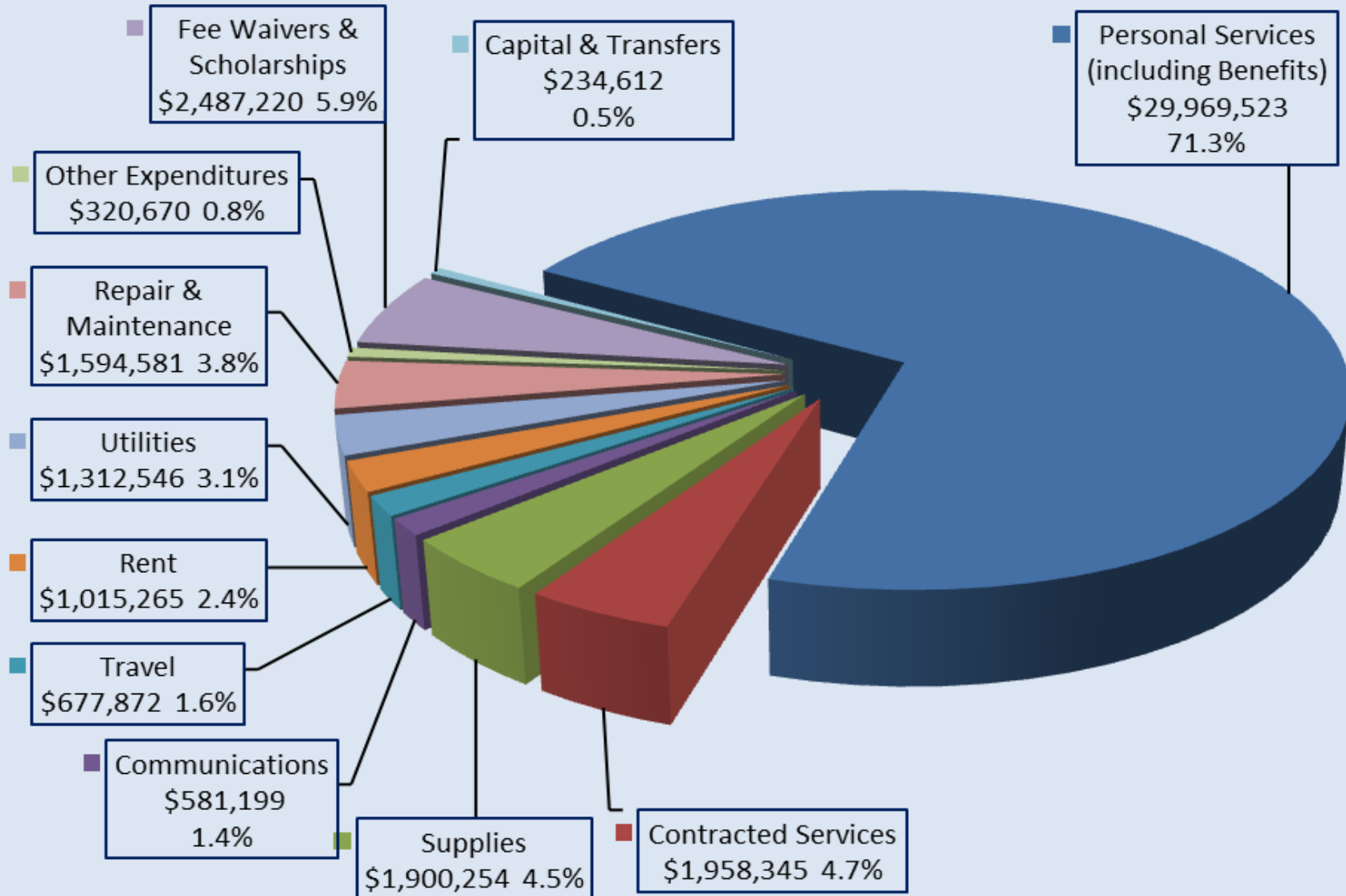


FY 2013 Budgeted Expenditures (General Fund)

Total: \$42,052,087



FY 2013 Budgeted General Fund Expenditures by Category
Total: \$42,052,087



Program Descriptions

➤ **Program 01 - Instruction – Indexes 611XXX**

General academic activities: Faculty salaries, Instructional materials and equipment, departmental support and supplies

➤ **Program 02 - Research – Indexes 612XXX**

Organized faculty research: CARE Grants & Center for Applied Economic Research

➤ **Program 03 - Public Service – Indexes 613XXX**

Organized activities explicitly designed to serve the public: KEMC – Yellowstone Public Radio & Montana Center for Inclusive Education

➤ **Program 04 - Academic Support – Indexes**

614XXX Support services for the institution's primary missions of instruction, research, and public service: academic deans, library, advising center, Office of Grants and Sponsored Programs

Program Descriptions

➤ **Program 05 - Student Services—Indexes 615XXX**

Administrative offices and activities contributing to students' emotional and physical well-being: Registrar, Financial Aid, Career Services, Diversity Support Services, Disability Support Services, and Athletics

➤ **Program 06 - Institutional Support - Indexes 616XXX**

Central executive-level activities that serve all functional areas concerned with the management and planning for the institution: Chancellor's and Vice Chancellors' offices, fiscal operations, human resource management, public relations, and institutional research

Program Descriptions

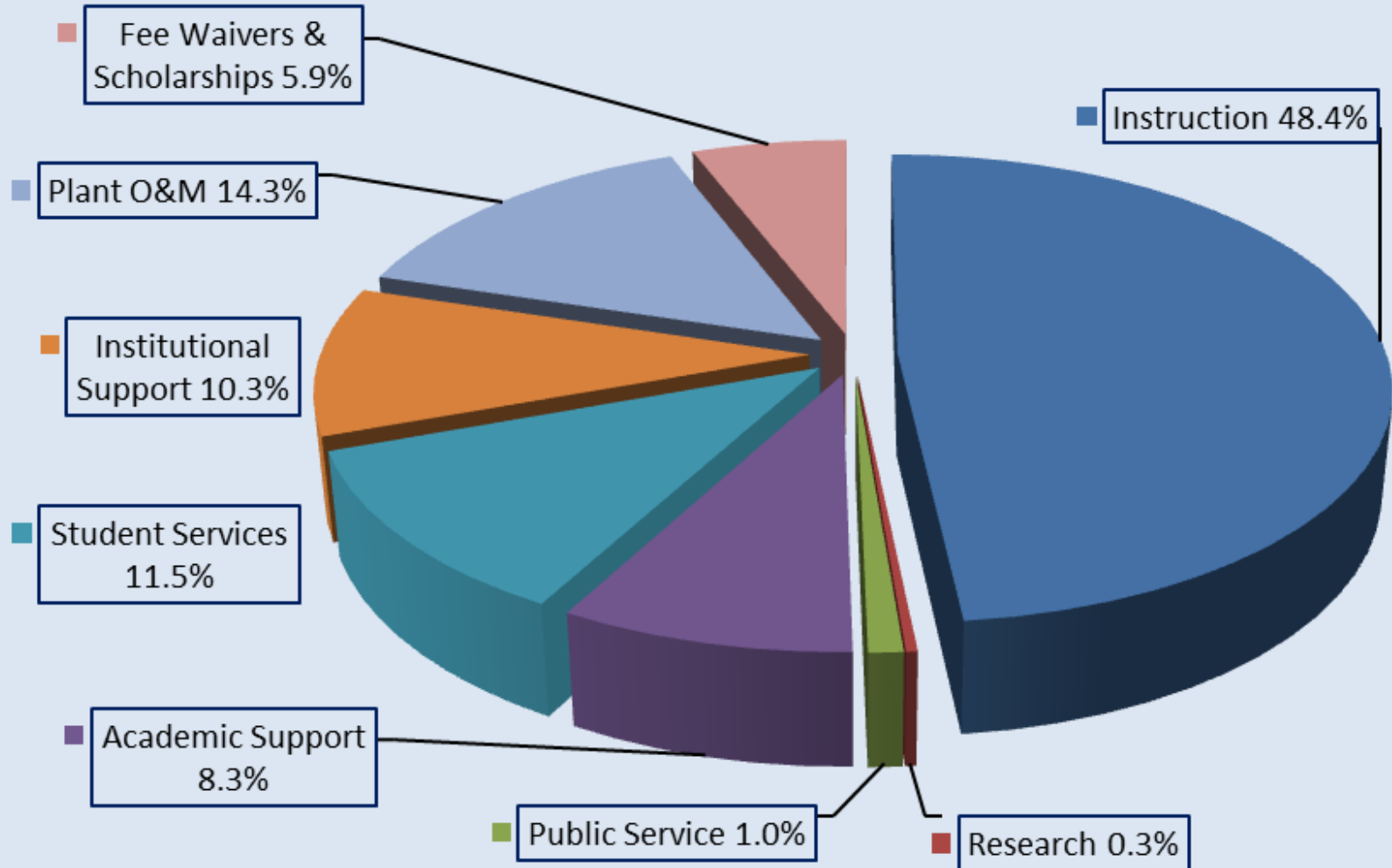
➤ **Program 07 – Operation and Maintenance of Plant - Indexes 617XXX**

All expenditures of general operating funds used to provide services and general maintenance and repair related to grounds and facilities: Custodial and grounds operations, utilities, insurance, safety and security

➤ **Program 08 – Fee Waivers and Scholarships Indexes 618XXX**

Mandatory and discretionary tuition waivers and institutional scholarships as authorized by the Board of Regents

FY 2013 Budgeted General Fund Expenditures by Program
Total: \$42,052,087



Reporting Metric - Expenditures by Program					
	FY09	FY10	FY11	FY12	FY13
	Actual	Actual	Actual	Actual	Budgeted
Instruction					
\$ Expenditures	\$17,834,459	\$18,825,382	\$16,679,483	\$18,820,927	\$20,342,662
Percent of Total	47.4%	47.8%	41.7%	47.4%	48.4%
Research					
\$ Expenditures	\$147,094	\$158,666	\$126,880	\$125,348	\$135,700
Percent of Total	0.4%	0.4%	0.3%	0.3%	0.3%
Public Service					
\$ Expenditures	\$423,572	\$431,558	\$397,326	\$408,678	\$411,950
Percent of Total	1.1%	1.1%	1.0%	1.0%	1.0%
Academic Support					
\$ Expenditures	\$3,654,807	\$3,501,994	\$3,450,083	\$3,285,471	\$3,479,169
Percent of Total	9.7%	8.9%	8.6%	8.3%	8.3%
Student Services					
\$ Expenditures	\$4,122,507	\$4,609,127	\$5,070,286	\$5,354,651	\$4,849,224
Percent of Total	11.0%	11.7%	12.7%	13.5%	11.5%
Institutional Support					
\$ Expenditures	\$3,809,272	\$3,742,688	\$4,262,901	\$3,901,135	\$4,319,222
Percent of Total	10.1%	9.5%	10.6%	9.8%	10.3%
Plant O & M					
\$ Expenditures	\$5,774,197	\$6,054,503	\$7,878,722	\$5,560,180	\$6,026,940
Percent of Total	15.3%	15.4%	19.7%	14.0%	14.3%
Scholarship and Fellowships					
\$ Expenditures	\$1,854,687	\$2,028,930	\$2,174,656	\$2,209,715	\$2,487,220
Percent of Total	4.9%	5.2%	5.4%	5.6%	5.9%
Total					
\$ Expenditures	\$37,620,595	\$39,352,848	\$40,040,337	\$39,666,105	\$42,052,087
Percent of Total	100.0%	100.0%	100.0%	100.0%	100.0%

A CLOSER LOOK:
OTHER UNIVERSITY FUNDS

Designated Fund

FY 2013 Budget: \$11,125,644

- Financial activity associated with general operations
- Includes internal service centers which accumulate costs to recharge to other funds (IT, copy center, print shop, phones, maintenance, etc.)
- Includes self support or specialized activities which collect a fee (resale, course fee, continuing education)
- Fund Balances carry over from year to year
- Banner indexes begin with 63

Auxiliary Fund

FY 2013 Budget: \$10,891,600

- Funds dedicated to on-campus services to students, faculty, or staff for a fee
- Fees may be applied to all students (Student Union Fee, Health Service Fee) or charged in exchange for goods and services (Campus Store)
- Examples: residence halls, food services, Campus Store, health services, rental housing, parking
- Excess revenue is used generally pledged for repayment of revenue bonds
- Fund Balances carry over from year to year
- Banner indexes begin with 64

Restricted Fund

FY 2013 Budget: \$13,347,700

- Funds received and restricted for purposes specified by external sources
- Federal, State, and private grants and contracts (examples: Upward Bound, SOS, COT Perkins Grant, INBRE, Montana Center Grants & Contracts)
- Federal, State, and private student financial assistance in the form of grants and scholarships (example: Pell grants, Federal workstudy)
- Banner indexes begin with 62

Plant Funds

FY 2013 Budget: \$6,614,800

- Used for the acquisition of long term assets (construction)
- Record costs associated with the renewal or replacement of campus properties (Computer fee, equipment fee)
- Account for debt service payments (loans and bonds)
- Accumulate the historical costs and depreciation of long-lived assets
- Fund Balance carries over from year to year
- Banner indexes begin with 67, 68, and 69

Loan Fund

FY 2013 Budget: \$85,500

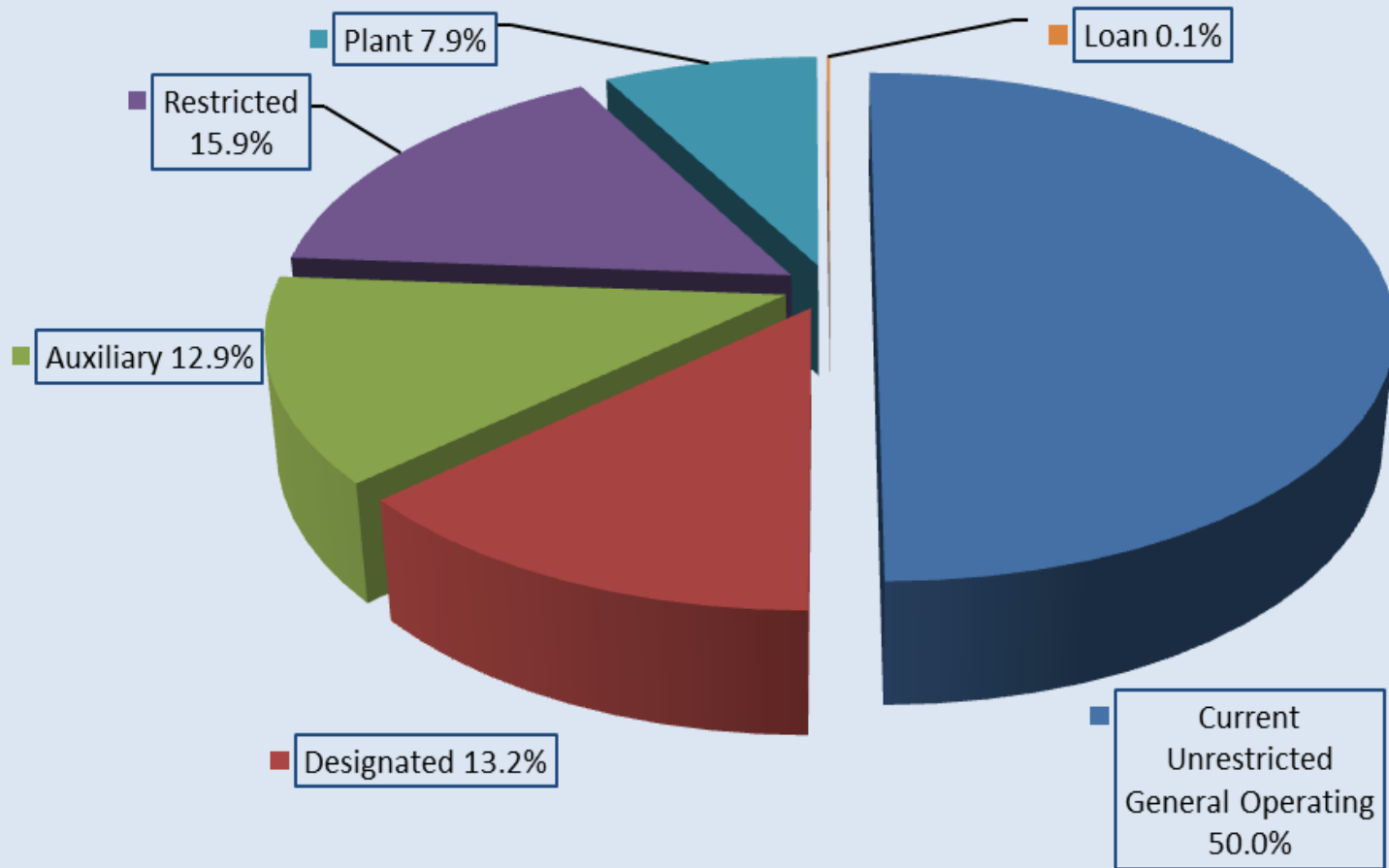
- Perkins, LEAPS Loans
- Banner indexes begin with 65

All Funds FY2013 Budget

Current Unrestricted General Operating	\$	42,052,087	50.0%
Designated	\$	11,125,644	13.2%
Auxiliary	\$	10,891,600	12.9%
Restricted	\$	13,347,700	15.9%
Plant	\$	6,614,800	7.9%
Loan	\$	85,500	0.1%
Total	\$	84,117,331	100.0%

All Funds FY2013 Budget

FY 2013 Budgeted Expenditures (All Funds)
Total: \$84,117,331

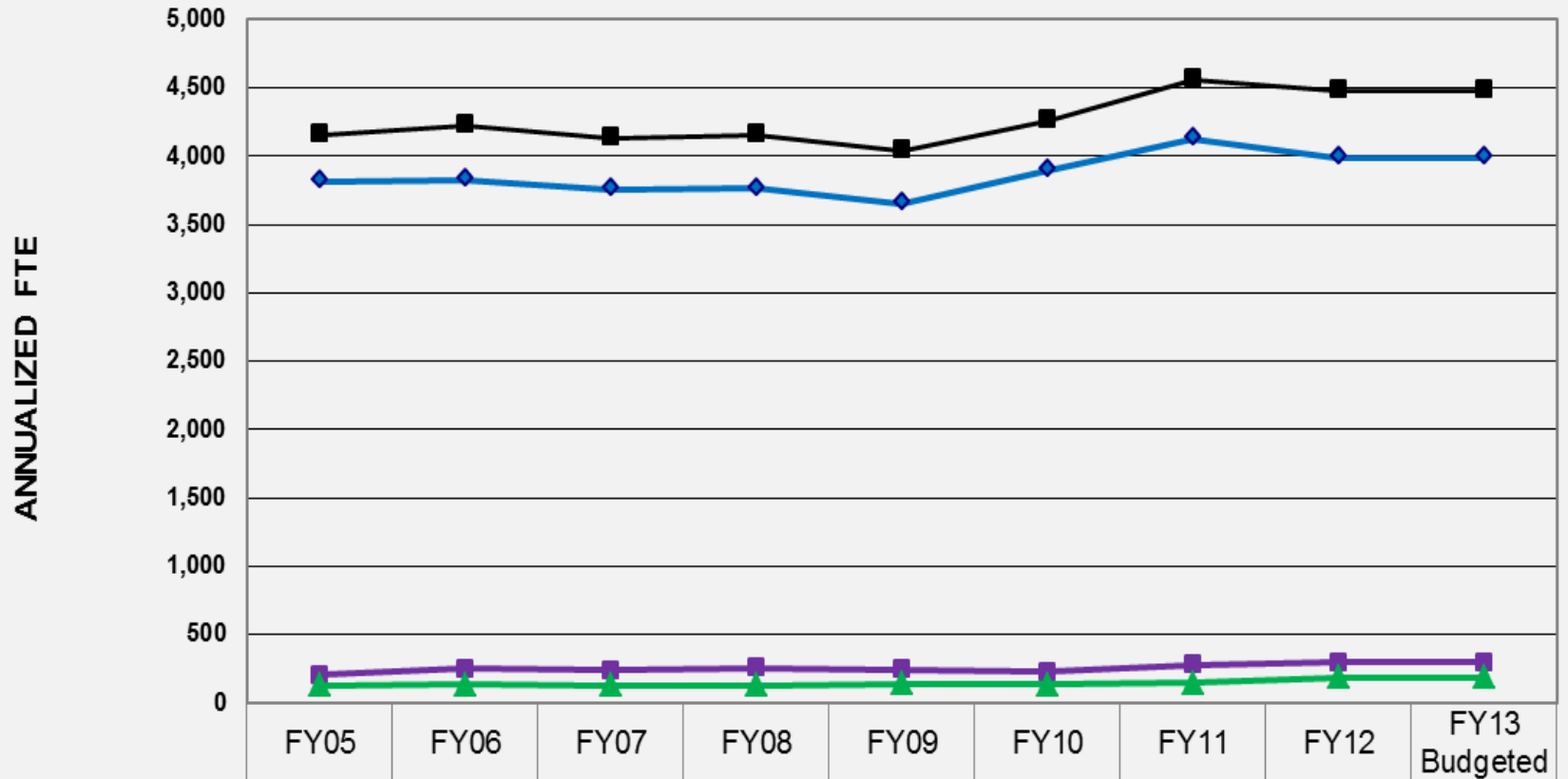


A CLOSER LOOK:

Enrollment

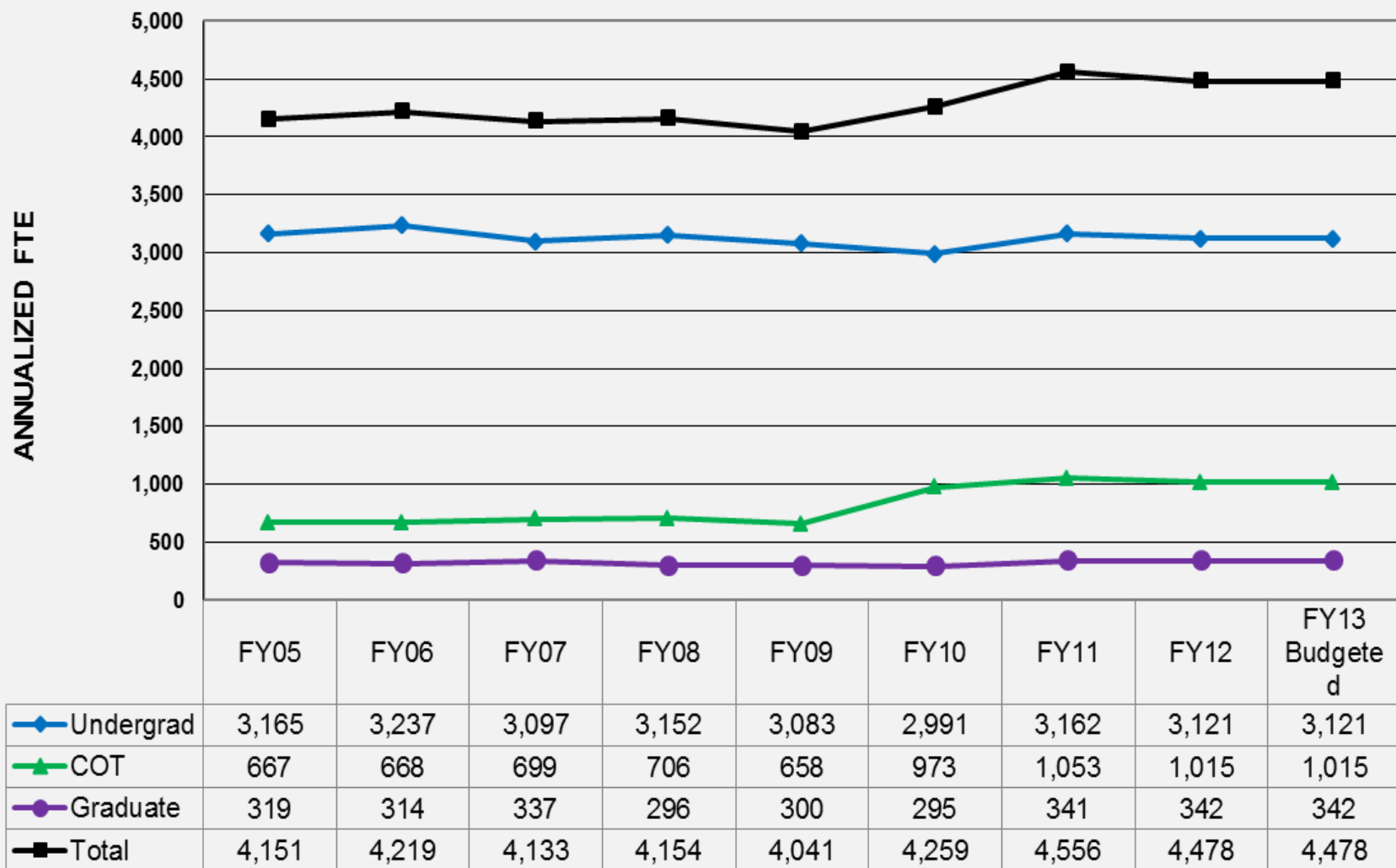
Reporting Metric - Enrollment					
	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budgeted
Resident	3,653	3,895	4,127	3,992	3,992
Non-resident	142	134	149	190	190
WUE	246	230	280	296	296
Total	4,041	4,259	4,556	4,478	4,478
Undergraduate	3,083	2,991	3,162	3,121	3,121
COT	658	973	1,053	1,015	1,015
Graduate	300	295	341	342	342
Total	4,041	4,259	4,556	4,478	4,478

Montana State University-Billings Enrollment by Residency, FY05 - FY13



◆ Resident	3,816	3,831	3,761	3,764	3,653	3,895	4,127	3,992	3,992
■ WUE	207	251	240	258	246	230	280	296	296
▲ Non-resident	128	137	132	132	142	134	149	190	190
■ Total	4,151	4,219	4,133	4,154	4,041	4,259	4,556	4,478	4,478

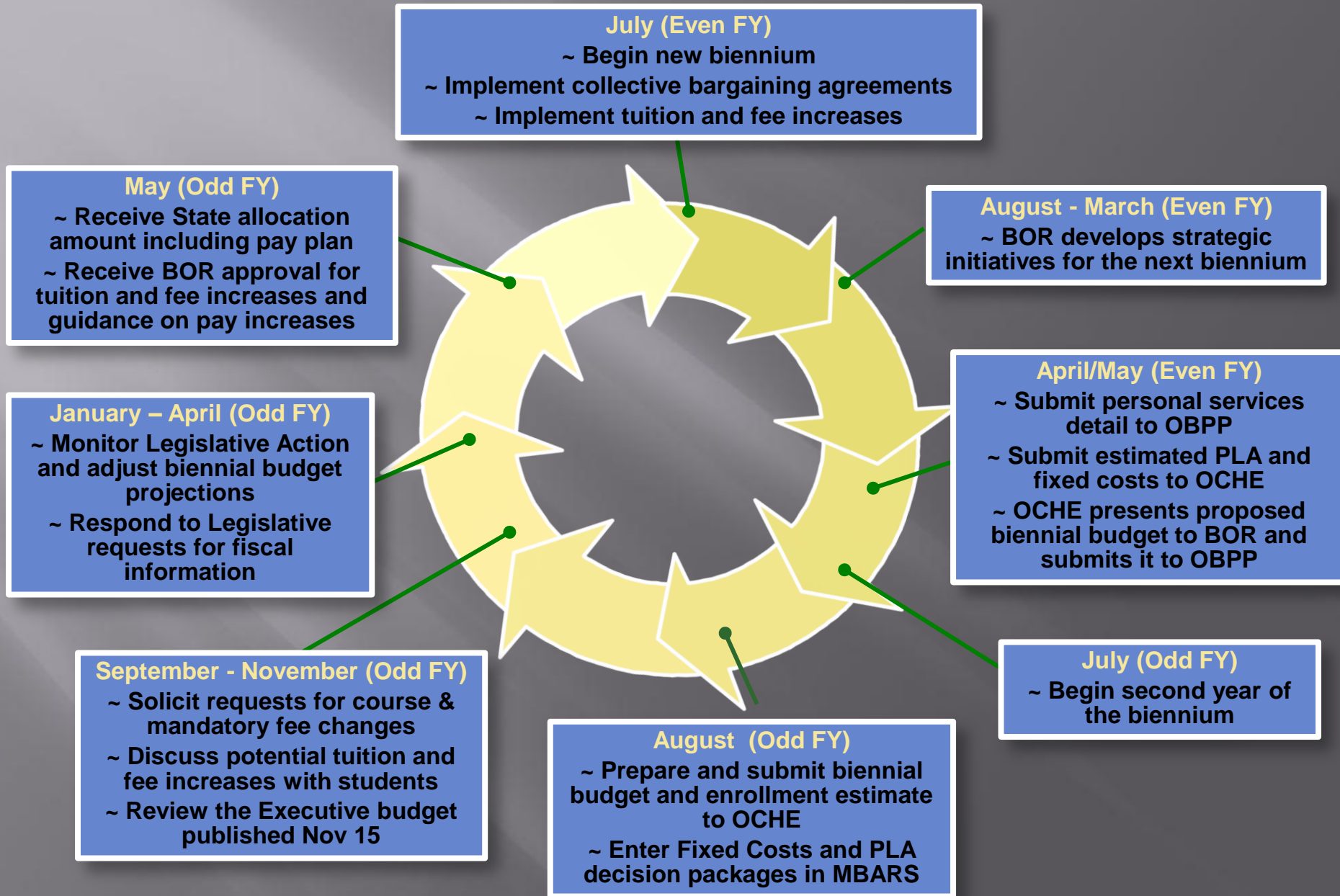
Montana State University-Billings Enrollment by Student Level, FY05 - FY13



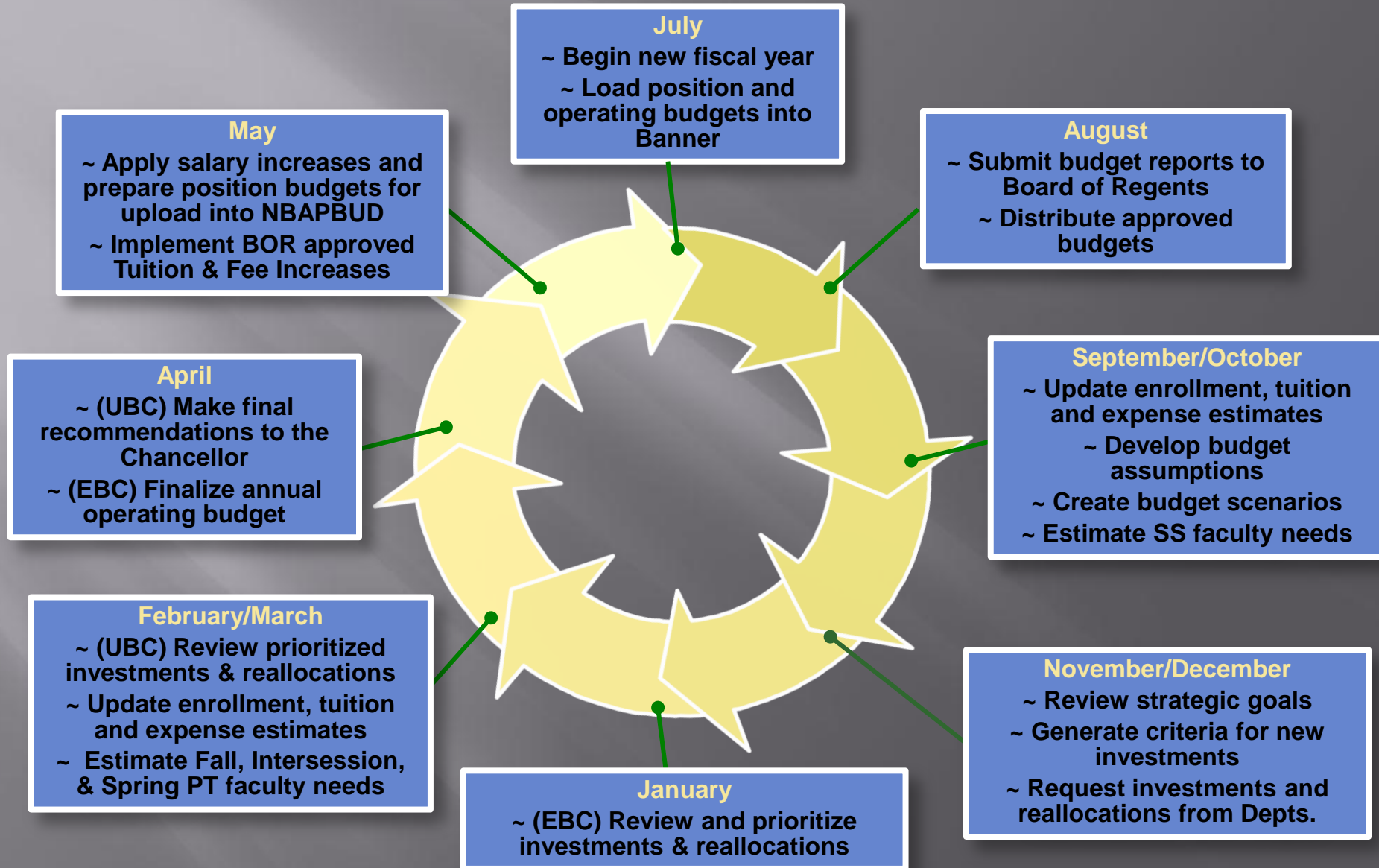
A CLOSER LOOK:

Budget Development

Biennial Budget Development Cycle



Annual Budget Development Cycle



FY14 Budget Development

- UBC Process and Organization
- Budget Request Form (DRAFT)

FY14 Budget Development

Many Factors to Consider

- *Strategic Initiatives – FutureU*
- *Student Enrollment*
- *Collective Bargaining Agreements*
- *Possible Loss of OTO State Funds - \$590K*
- *Possible UM/MSU Reallocation - \$450K*
- *Governor's proposed CAP plan*
- *Unknown MSU State Allocation Methodology*
- *BOR 2.5% Revenue Reserve for Initiatives*
- *Legislative Actions*
- *Performance Based Funding*
- *Other?*

Initial Budget Scenario

- Initial Budget Scenario
- Initial Budget Scenario with CAP

The Difference of 1

1 Student FTE (Tuition only)		
Resident		4,457
City College Resident		2,532
WUE		6,655
Nonresident		10,958

1% Tuition Increase		
FY14 Tuition Increase	210,131	210,131
FY15 Tuition Increase		212,232
Less Waiver Increase	(21,013)	(42,236)
Net Tuition	189,118	380,127

1% Nonresident Tuition Increase		
FY14 Tuition Increase	29,599	29,599
FY15 Tuition Increase		29,895
Less Waiver Increase		
Net Tuition	29,599	59,494

1% Salary Increase		
FY14 Salary Increase	222,461	222,461
FY15 Salary Increase		224,686
Benefits	40,043	80,486
Total Cost	262,504	527,633

QUESTIONS?

<http://www.msubillings.edu/budgetoffice/>