



Chancellor's Cabinet Meeting Minutes

January 17, 2023

In Attendance: Chancellor Hicswa, Kim Hayworth, Kathy Kotecki, Paula Highlander, Leslie Weldon, Mike Bazemore, Jennifer Lynn, Joann Stryker and Natalie Preston

Absent: Provost Eskandari and Krista Montague attending CASE Conference

Meeting began at 2:00 p.m.

Student Retention Plan Update:

Vice Chancellor for Student Access and Success Kim Hayworth stated that current retention strategies reflect minimum best practices. The team is getting into the harder work and beginning to see results as the upcoming census date approaches. More wraparound services are being offered through Advising, and we are working with Krista Montague and the Foundation to fund four-year scholarships. Another goal is to be ready to award scholarships early in the admission process.

Directory Information:

Maureen Brakke, Director of University Communications and Marketing, announced that since the Department of Information Technology (IT) stopped updating the website's Campus Directory, individual departments became responsible for keeping the directory updated which resulted in frequent gaps. Directory information should be up to date. Discussion followed on IT concern of directory info being used for phishing scams. A consensus was reached that the directory should be kept public and public facing but that we must emphasize training to increase security against cyber-attacks.

Legislative Update:

Maureen Brakke gave an overview of the updates provided by Montana State University and the Montana University System. This week's topics of discussion were shared policy goals, sprint degrees, and the Learning Management System (LMS) initiative. House Bill 31 regarding applications for brewing licenses was heard.

Tik Tok Update:

Chancellor Hicswa announced that due to evidence of China keeping data warehouses gathered from cell phone applications in the United States, some states shut down Tik Tok access from networks or devices. Governor Gianforte is watching this situation closely.

Employee Engagement:

Kathy Kotecki, Dean of Student Engagement, and Paula Highlander, Director of Human Resources, reported that employee attendance of supervisor professional development events

has been acceptable, but they are working to increase it. They will be surveying employees to learn the most optimal days and times for events, and gauge interest in types of professional development.

Department Reports:

Dr. Kim Hayworth:

Orientation last week had great attendance at City College; it consisted of mostly adult learners. A virtual orientation was held for Second Chance Pell students. Shane Grantham, Director of the Military and Veterans' Success Center, is preparing to host an auditor on campus.

Leslie Weldon:

Leslie announced that Legislative auditors will be on campus. Heather Hanna and her team will be working closely with them.

Kathy Kotecki:

Power of One Week to celebrate diversity kicked off with Martin Luther King, Jr. Day events. The number of students living in the residence halls has increased for spring semester. The Center for Engagement and Student Health Services teams are doing well.

Paula Highlander:

Human Resources welcomed an intern this semester; she is collaborating with Cindy Millard and her name is Malia. All new hire paperwork has been digitized.

Mike Bazemore:

Director of Intercollegiate Athletics, Mike Bazemore, announced that the fall semester average GPA for student athletes was 3.29. Out of 236 student athletes, 33 are maintaining a 4.0 GPA. The beer garden is now operational to sell beer during home games. Aaron Champenoy was hired as head men's soccer coach. Logan Tracy was hired to assist with operations in communications. Trainer and faculty member Tori Atencio is leaving to accept a job with the Baltimore Orioles. The Buzzies Awards are being planned to take place in April in Petro Theater with the final date to be determined.

Joann Stryker:

Institutional Research is working on the dashboard to report graduation rates. Mandatory reporting work is in progress.

Jennifer Lynn:

Academic Senate is working to prepare for the semester to start. Senate meets Thursday, and they are working to revise the emeritus policy.

Meeting concluded at 4:00 p.m.

Minutes by Natalie Preston