

ADVISING WORKSHEET

BACHELOR OF SCIENCE IN HUMAN SERVICES General Bulletin 2017-2018

TRANSFER INSTITUTION(S).				

Montana State University Billings Advising and Career Services Phone: 406-657-2240 Fax: 406-657-2302 advising@msubillings.edu www.msubillings.edu/advise/

Name	_
Student ID #	_

${\bf General\ Education\ Requirements-See\ Attached\ Page\ for\ Specific\ Courses}$

General Education Category	Course #	Credits	Grade	Semester	Equivalent
Category I: Global Academic Skills (9 credits) A. Mathematics (3 credits)					
B. English (3 credits)					
C. Communication & Information Literacy (3 credits)					
Category II: Natural Sciences (7 credits) 2 lectures (6 credits) & 1 lab (1 credit) (1 life science & 1 physical science & 1 lab)					
Category III: Social Sciences and History (6 credits) A. Social Science (3 credits)					
B. History (3 credits)					
Category IV: Cultural Diversity (3 credits)					
Category V: Arts & Humanities (6 credits) A. Fine Arts (3 credits)					
B. Humanities (3 credits)					

A minimum grade of "C-" required in all General Education courses.

Note: Certain degrees may require a minimum grade of "C" in General Education courses.

Reviewed:		

GENERAL EDUCATION REQUIREMENTS

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		Course	Credits	Grade	Semester	Equivalent		
A minimum grade of C- or better is required in all major coursework								
Core Requ	iirements							
HS	201	Survey of Human Services	3					
HS	335	Introduction to Counseling	3					
HS	345	Legal, Ethical and Professional Issues in Human Services	3					
HS	394	Professional Seminar I in the Human Services	1					
HS	395	Supervised Field Experience I in Human Services	3					
HS	481	Abuse, Neglect in the Family and the Helping Process in Human Services	3					
HS	494A	Professional Seminar II in Human Services	1					
HS	494B	Professional Seminar III in Human Services	1					
HS	495A	Supervised Field Experience II in Human Services	3					
HS	495B	Supervised Field Experience III in Human Services	3					
*REHA	201	Introduction to Diversity in Counseling	3					

^{*}May satisfy General Education requirements.

Mathematics and Science Requirements – The Degree Program in Human Services requires three (3) semester credit hours in Mathematics and three (3) semester credit hours in Sciences in addition to the General Education Math/Science requirements.

Science Course - should relate to some aspect of the human condition; select	3		
in consultation with advisor			
Math Course (choose one)	3		
STAT 141 Introduction to Statistical Concepts			
PSYX 222 Psychological Statistics			
An equivalent course selected in consultation with the student's advisor			

Professional Skills Development for the Human Services

Choose four (4) courses from below for a total of 12 credits.

REHA	216	Introduction to Rehabilitation and Related Services	3		
REHA	301	Principles of Counseling and Group Theory	3		
REHA	406	Assessment in Human Service and Addiction Programs	3		
REHA	418	Counseling for Loss and Bereavement	3		
REHA	425	Psychiatric Rehabilitation and Co-Occurring Disorders	3		
REHA	453	Case Management and Community Resources	3		

Human Services Concentrations – One (1) major concentration and two (2) minor concentrations. A minimum of four (4) courses must be completed in the major concentration chosen, and at least three (3) courses must be selected from the two (2) minor concentration areas for a minimum total of thirty (30) credits. A course selected in one concentration cannot be used to satisfy the requirements in another concentration, skills development, General Education or core requirements. Certain courses in each concentration have prerequisites; students should check course descriptions for prerequisite requirements.

1. Mental Health Systems and Applied Psychology

PSYX	294	Seminar: Child Psychology	3		
PSYX	330	Developmental Psychology	3		
PSYX	340	Abnormal Psychology	3		
PSYX	360	Social Psychology	3		
PSYX	378	Introduction to Clinical Psychology	3		
PSYX	382	Forensic Psychology	3		
PSYX	494	Seminar: Industrial/Organizational Psychology	3		

2. Chemical Addictions and Treatment in Human Services

HS	385	Behavioral Pharmacology and Human Services	3		
HS	483	Introduction to Addiction Counseling	3		
HTH	411	Alcohol, Tobacco and Other Drug Prevention	3		
REHA	406	Assessment in Human Service and Addiction Programs	3		
REHA	494	Seminar: Gambling Assessment and Treatment	3		
REHA	499	Capstone: Addiction Treatment Planning and Documentation	3		

3. Social Issues Across the Lifespan

EDEC	310	Child in the Family	3	
EDEC	430	Social/Emotional Development in Young Children	3	
NASX	205	Native Americans in Contemporary Society	3	
NASX	332	Montana Indians: Cultures, Histories, Current Issues	3	
NASX	406	History of American Indian Women	3	
SOCI	201	Social Problems	3	
SOCI	327	Sociology of Deviance	3	
SOCI	330	Juvenile Delinquency	3	
SOCI	380	Sociology of Health and Medicine	3	
SOCI	382	Social Psychology and Social Structure	3	
SOCI	431	Sociology of Gender Roles	3	

Restricted Electives: Select two courses with advisor approval

Electives							

BACHELOR OF SCIENCE DEGREE IN HUMAN SERVICES

Categories	Credits	Earned	Remaining
General Education Requirements	31		
Core Requirements	27		
Math & Science Requirements	6		
Professional Skills Requirement	12		
Human Services Concentration Areas	30		
Restricted Electives	6		
Electives (may vary)	8		
Total	120		

It is the student's responsibility to know and meet the requirements for graduation. A minimum of 36 credits must be upper division classes (300 and above).

All students desiring admission to the Human Services Program are required to file an application for admission. The application must be completed during the semester following the completion of 40 semester hours of credit, or in the case of a transfer student, during the first semester of residence after the student has attained sophomore level.

- 1. A minimum of 40 semester credits are to be completed prior to admission to the Human Services Program.
- 2. A minimum cumulative grade point average of 2.00 is required in all courses completed.
- 3. All applicants must complete the General Education Category Requirements at Montana State University-Billings, or at another regionally accredited institution of higher education, earning a minimum grade point average of 2.00. Courses taken on a pass/no pass or credit/noncredit basis will not be accepted to fulfill the requirements. Students should consult with their academic advisor.
- 4. A minimum grade of B in HS 345.
- 5. The application should be accompanied by a background check and a working copy of the student's transcript. The application should be submitted to the faculty advisor for review and approval and signed by the advisor.
- 6. No internship can be completed without prior acceptance to the HS or REHA programs...

Students not accepted are encouraged to apply for admission during the next application period. It is the responsibility of each student to ensure that a completed application is submitted by the deadline. It is suggested that applications be submitted at least three (3) weeks prior to the end of the semester during which application is made. If admission to the Human Services or Rehabilitation Programs is denied, the applicant may appeal the decision to the Rehabilitation & Human Services Committee of the Department. The Department Chair serves as chair of the appeals committee.