Request for Credit Overload

MSU Billings Office of Graduate Studies

Overload of credits: Any graduate student not on probation may register for up to 12 Graduate credits per semester. Students who wish to register for a credit load in excess of 12 Graduate credits **must have the approval of their Advisor.** The maximum credits approved for overload shall not exceed **15 Graduate Credits**. The student must complete a request for credit overload form and return the completed form to the Graduate Studies office completely filled out. Students requesting overload for fall must submit the form prior to the end of spring semester or risk the graduate committee not being available.

_____ _____ _____
Last Name First Name ID #

_____ _____
Program Cumulative GPA

I request permission to register for _____total Graduate credits for _____ _____
Semester Date

Please attach a copy of the courses you are currently registered for. Students may not take more than a maximum of 15 graduate credits.

Reason for additional Graduate credits _____

_____

_____ _____
Student Date

_____ _____
Advisor Date

_____ _____
Director of Graduate Studies Date

For Office Use Only:

Date Received: _____ Date Entered:_____

Copy: Student
Advisor
Student File